



## Planning Commission Order of Business January 08, 2024 Minutes

### ORDER OF BUSINESS

- 1) **Called to Order:** 7:00 pm
- 2) **Roll Call:** Present: Gene Hannah, Melissa McWright, Randy Howington, Bill Herbert, Jason Picanzo, John Louallen. Also present Taylor Lee-Planner, Martha Brooke Perry-Attorney and Cindy Beirnes- Clerk
- 3) **Minutes of the Previous Meetings Approval and/or Correction:** November 13, 2023  
Motion to approve previous minutes and waive reading by Bill Herbert; seconded by John Louallen. Vote: All present in favor; motion carried.
- 4) **Announcements from the Planning Commission Chairman:** Thank you to Taylor Lee of GNRC for coming
- 5) **Reports from other Planning Commission members and/or other Town Officers:** John Louallen stated that he and John Lawless of Kingston Springs would be meeting and signing the contract to have Joe Tichenor as our shared Codes/Inspector. Mr. Tichenor will also be attending these meetings.
- 6) **Hearing of person(s) having business with the Commission:** None
- 7) **OLD BUSINESS:**  
7.1 Garage with bonus room at 5520 Riverview Dr. (applicant was not at Oct. meeting to answer questions. Emailed planner notes and recommendations to him on Oct. 10, 2023)  
Motion to accept these plans with the addition of the existing total square footage be put on the plans and turned into City Hall by Jason Picanzo; seconded by Melissa McWright. Vote: All present in favor; motion carried.
- 8) **NEW BUSINESS:**  
8.1 Steve Roberts-carport for men to work under when it is raining.  
The structure will be twelve feet tall and be on a concrete pad. It meets the setbacks of five feet on each side. The parking will need to be on the site plan. One spot per employee, three spots per bay and ADA accessible is one and one van accessible if less than twenty five total spots. Request to defer to February 12, 2024 meeting by Mr. Roberts

- 9) **Adjournment:** 7:20 pm  
Motion to adjourn by Randy Howington; seconded by Melissa McWright. Vote: All present in favor; motion carried.

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Gene Hannah, Chairman

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Melissa McWright, Secretary

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Date