



Town of Pegram Board of Mayor and Aldermen Order of Business December 4, 2023 Minutes

ORDER OF BUSINESS

- 1) **Call to Order:** 7:03 pm
- 2) **Roll Call: Present:** Bob Sanders, John Louallen, Bo Sanders. **Absent:** Randy Howington and Michael Paszek. **Also present:** Martha Brooke Perry, Attorney and Tina Morehead, Recorder
- 3) **Minutes of the Previous Meetings Approval &/or Correction:** October 30, 2023 and Special Called meeting Nov 16, 2023
Motion to approve October 30, 2023 and November 16, 2023 meetings by Alderman Bo Sanders; seconded by Vice Mayor Bob Sanders. Vote: All present in favor; motion carried.
- 4) **Announcements and Communication from the Mayor:**
 - 1) The building inspector that answered the ad will be interviewed on Dec. 6th.
 - 2) The name plates for the Veteran's Memorial were not approved and are being redone. They are expected to be finished Dec. 17th.
 - 3) Christmas in the Park is Dec. 9th. Hopefully the rain will hold off this year.
 - 4) The Town Christmas party and the Pegram Fire Department awards banquet will be Dec. 14th. Mayor Louallen stated that he is excited for all the volunteers that will be present to hear how many calls the fire department goes on and how much is done with a small number of volunteer firefighters.
- 5) **Concerns and Comments from the Audience:** None
- 6) **Reports from Committees, Board and other Town Officers/Department Heads:**

Verbal Reports:

 - a) Alderman: Alderman Bo Sanders offered to help with Christmas party. Chief Stuart will need a power point at the banquet.
 - b) City Attorney: None
 - c) Fire Chief: Chief Stuart hope that on March 1, 2024 that the note on the newest engine can be paid in full. This will be 2-3 years early.
 - d) PEMB: None

7) Old Business:

7.1 Text messaging notification

Motion to discuss by Alderman Bo Sanders; seconded by Mayor Louallen. Tina Morehead was asked to present what she has found out about the two companies that were the best fit for Pegram. Option 1 was \$59.97 per month plus one and one half cent per message with no limit on messages. Option 2 had packages you could purchase. 500 messages was \$25.00 per month. The information we collect on this is subject to the open records request if we use a name and number or just a number. We would use a disclaimer letting residents know that it was subject to the open records request. Adam Drobnis, our IT person, would set up the data base. Motion to approve going with Option 2 by Alderman Bo Sanders; seconded by Vice Mayor Bob Sanders. Vote: Bob Sanders-yes, Louallen-yes, Sanders-yes. Absent: Randy Howington and Michael Paszek. Motion carried.

8) New Business:

8.1 Tennis court bid

Motion to discuss by Alderman Bo Sanders; seconded by Mayor Louallen. The tennis courts are in need of resurfacing. It will cost more than \$10,000.00 which could be approved by the purchasing agent. Mayor Louallen would like to put out for bid for resurfacing and being lined for tennis and pickle ball. Motion to put out for bid to resurface tennis court and line for tennis and pickle ball by Mayor Louallen; seconded by Vice Mayor Bob Sanders. Vote: Bob Sanders-yes, Louallen-yes, Sanders-yes. Absent: Randy Howington and Michael Paszek. Motion carried.

8.2 Town Hall remodel bid

Motion to discuss by Alderman Bo Sanders; seconded by Vice Mayor Bob Sanders. Mayor Louallen stated that Town Hall and the Fire Department are in need of some repairs and updates. The town has budgeted \$120,000.00 to \$130,000.00 for these repairs and updates. This will also have to be put out for bid. Motion to move forward with bids by Alderman Bo Sanders; seconded by Vice Mayor Bob Sanders. Vote: Bob Sanders-yes, Louallen-yes, Bo Sanders-yes. Absent: Randy Howington and Michael Paszek. Motion carried.

8.3 Ordinance 2023-160 An Ordinance Amending Title 18, Chapter 2, Sections 203 and 206 and Title 18, Chapter 3, Sections 303 and 304 of the Town of Pegram Municipal Code to Correct Certain Provisions Thereof, Provide for a Permitting Process for the Connection of a Recreational Vehicle to the POTW, and Setting User Rates and Fees for Such Recreational Vehicle Connection to the Town of Pegram Wastewater Treatment Facilities

Motion to discuss by Alderman Bo Sanders; seconded by Vice Mayor Bob Sanders. During sewer inspections Public Works found someone hooking their RV up to the sewer system. They were given a cease and desist order and complied. Mayor Louallen and Attorney Perry Talked with Engineer Bivens and he saw no concerns with this being done if allowed. The Board would need to set guidelines for this to happen. They would need a first time inspection fee, permit fee and user fee. There would need to be a time frame in which they could do this and only a certain number of permits would be issued per parcel per year. Motion to approve on first reading ordinance 2023-160 with permit use within ten (10) days of issue and only five (5) permits per parcel per year with a public hearing and second reading on January 29, 2024 by Mayor Louallen; seconded by Vice Mayor Bob Sanders. Vote: Bob Sanders-yes, Louallen-yes, Bo Sanders-yes. Absent: Randy Howington and Michael Paszek. Motion carried.

8.4 Fire Fighter Recruit Joey McClendon (transition from Explorer)

Town Meetings: Last Thursday of each month, 7:00 PM, Town Hall

www.peggram.net

Motion to discuss by Vice Mayor Bob Sanders; seconded by Alderman Bo Sanders. Chief Stuart stated that he has seen Joey since elementary school when doing fire prevention week. Motion to approve Joey McClendon to move from Explorer to Fire Recruit pending results of pre-employment screenings by Alderman Bo Sanders; seconded by Mayor Louallen. Vote: Bob Sanders-yes, Louallen-yes, Bo Sanders-yes. Absent: Randy Howington and Michael Paszek. Motion carried.

8.5 SSCUD Sewer refund checks in the amount of \$376.12

Motion to discuss by Vice Mayor Bob Sanders; seconded by Alderman Bo Sanders. This is to refund the water that was billed but not run through the sewer but was through a second meter from April – October 2023. Motion to approve refunds totaling \$376.12 by Mayor Louallen; seconded by Vice Mayor Bob Sanders. Vote: Bob Sanders-yes, Louallen-yes, Bo Sanders-yes. Absent: Randy Howington and Michael Paszek. Motion carried.

8.6 Cleaning bids for Town Hall

Motion to discuss by Alderman Bo Sanders; seconded by Mayor Louallen. There were 3 quotes presented. Star Davidson had the best reviews. Motion to approve Star Davidson for bi-weekly cleaning in the amount of \$250.00 by Mayor Louallen; seconded by Alderman Bo Sanders. Vote: Bob Sanders-yes, Louallen-yes, Bo Sanders-yes. Absent: Randy Howington and Michael Paszek. Motion carried.

9) **Adjournment:** 7:56 pm

Motion to adjourn by Vice Mayor Bob Sanders; seconded by Alderman Bo Sanders. Vote: All present in favor; motion carried.

John Louallen, Mayor

Tina Morehead, Recorder

Date