



## Planning Commission Order of Business August 14, 2023 Minutes

### ORDER OF BUSINESS

- 1) **Called to Order:** 7:00 pm
- 2) **Roll Call:** Present: Gene Hannah, Randy Howington, Bill Herbert. Absent: Melissa McWright, Jason Picanzo, John Louallen. Also present: Peter Westerholm, Planner and Cindy Beirnes, Clerk
- 3) **Minutes of the Previous Meetings Approval and/or Correction:** July 10, 2023  
Motion to approve previous minutes and waive reading by Bill Herbert; seconded by Randy Howington. Vote: All present in favor; motion carried.
- 4) **Announcements from the Planning Commission Chairman:** None
- 5) **Reports from other Planning Commission members and/or other Town Officers:** None
- 6) **Hearing of person(s) having business with the Commission:** None
- 7) **OLD BUSINESS:** None
- 8) **NEW BUSINESS:**
  - 8.1 Install above ground pool and connect existing decks at 535 Bluff View Dr.  
Mr. Westerholm stated that the lot was big enough for the addition of a pool. We need to change the square footage of the lot from 2,595 to 24,393. The yard is not fenced but the deck will go around entire pool with at least a four foot rail to prevent access to pool. The planner stated that the above ground pool meets all requirements. Motion to approve installation of above ground pool by Bill Herbert; seconded by Randy Howington. Vote: All present in favor; motion carried.
  - 8.2 Storage building (20 x 20) on concrete slab at 4534 Sunnyfield Dr.  
Motion to discuss by Randy Howington; seconded by Bill Herbert. Applicant did not come to meeting or turn in any type of site plan showing the 20 x 20 slab and storage building as it would sit on property. The planner said that if at the next meeting they still don't have site plans they should be asked to withdraw until they have the site plans needed to continue. Motion to defer to September meeting by Bill Herbert; seconded by Randy Howington. Vote: All present in favor; motion carried.

- 9) **Adjournment:** 7:15 pm  
Motion to adjourn by Bill Herbert; seconded by Randy Howington. Vote: All present in favor; motion carried.

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Gene Hannah, Chairman

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Cindy Beirnes, Clerk

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Date