



**Town of Pegram Board of Mayor and Aldermen
Order of Business May 15, 2023
Minutes**

Public Hearing

Ordinance 2023-152

An Ordinance Amending Title 8, Chapter 1 of the Town of Pegram Municipal Code Regarding Intoxicating Liquors

Ordinance 2023-153

An Ordinance Amending Title 8, Chapter 2 of the Town of Pegram Municipal Code Regarding Beer

Ordinance 2023-154

An Ordinance Amending Title 11, Chapter 1 of the Town of Pegram Municipal Code Regarding Alcohol

Mayor Louallen opened the public hearing at 7:02 pm

No comments from the audience.

Mayor Louallen closed the public hearing at 7:02 pm

ORDER OF BUSINESS

- 1) **Call to Order:** 7:02 pm
- 2) **Roll Call:** Present: Randy Howington, Bob Sanders, John Louallen, Bo Sanders, Michael Paszek. Also present: Martha Brooke Perry, Attorney and Tina Morehead, Recorder.
- 3) **Pledge of Allegiance:** Led by Alderman Howington
- 4) **Minutes of the Previous Meeting Approval and/or Correction:** April 24, 2023
Motion to approve previous minutes and waive reading by Vice Mayor Bob Sanders; seconded by Alderman Howington. Vote: All present in favor; motion carried
- 5) **Announcements and Communication from the Mayor:**
The paving is underway and what has been done looks good. They will finish as soon as the rain stops. The HVAC unit for the meeting room that wasn't working properly has been replaced. We have awarded the bid to fix the roof damage at the fire department and are just waiting for the rain to stop so they can get this fixed. The Trinity will be painting pickle ball lines on the tennis courts as soon as the weather permits. Hopefully in the next couple weeks.
- 6) **Public Forum:**
Someone in attendance stated they were glad the pickle ball courts would be ready soon.

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7) **Reports from Committees, Board and Town Officials/Department Heads:**

Verbal Reports:

a) **Alderman:** Alderman Paszek stated that the Memorial is looking nice. Vice Mayor Bob Sanders stated that he has had vendor inquiries about July 4th. Mayor Louallen stated it had been posted on face book for several weeks but that he would put another post out there. Alderman Howington stated that the Memorial looks good. The only issue is keeping it watered so the plants don't die. Mayor Louallen stated that the owners of the house on that corner are interested in volunteering for the Town. It was brought up that maybe a secondary water meter could be installed near the Memorial for watering purposes. Mayor will get with the homeowners to see if the watering is something they would be willing to do.

b) **City Attorney:** Attorney Perry stated that there are two new Laws that are in affect starting July 1, 2023. The first one is that the meeting agenda must be posted at least 48 hours before the meeting. If it is posted on the website that meets the requirement. Secondly, there has to be a public forum section which we already have. Attorney Perry suggested that we go ahead and set the guidelines for this section now before the July1, 2023 deadline.

c) **Fire Chief:** None

d) **PEMB:** None

8) **Old Business:**

8.1 Ordinance 2023-152

An Ordinance Amending Title 8, Chapter 1 of the Town of Pegram Municipal Code Regarding Intoxicating Liquors (second reading)

Motion to discuss by Alderman Howington; seconded by Mayor Louallen. Motion to approve ordinance 2023-152 on second reading by Alderman Paszek; seconded by Mayor Louallen. Vote: Howington-yes, Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Motion carried

8.2 Ordinance 2023-153

An Ordinance Amending Title 8, Chapter 2 of the Town of Pegram Municipal Code Regarding Beer (second reading)

Motion to discuss by Alderman Howington; seconded by Alderman Paszek. Motion to approve ordinance 2023-153 by Alderman Howington; seconded by Alderman Paszek. Alderman Bo Sanders asked if a new Beer Board would be established and Attorney Perry stated that the Board of Mayor and Alderman were the Beer board. Vote: Howington-yes, Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Motion carried.

8.3 Ordinance 2023-154

An Ordinance Amending Title 11, Chapter 1 of the Town of Pegram Municipal Code Regarding Alcohol (second reading)

Motion to discuss by Alderman Howington; seconded by Alderman Bo Sanders. Motion to approve ordinance 2023-154 by Alderman Paszek; seconded by Alderman Howington. Vote: Howington-yes, Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Motion carried.

8.4 Ordinance 2023-155

An Ordinance Amending Title 9 of the Town of Pegram Municipal Code to Establish a Chapter Therein for the Permitting and Regulation of Mobile Food Vending

Motion to discuss by Alderman Bo Sanders; seconded by Alderman Paszek. Mayor Louallen stated that ordinance 2023-155 was tabled last month. It can still be discussed at the workshop. Attorney Perry stated that they would need health inspections, fire and safety plans and a means to dispose of grease and other items. There is also a difference between food trucks and ice cream trucks. Ice cream trucks would be given specific

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hours they could operate. Motion to approve ordinance 2023-155 on first reading and set the public hearing and second reading for June 26, 2023 by Mayor Louallen; seconded by Alderman Howington. Vote: Howington-yes, Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Motion carried.

9) New Business:

9.1 The ARK annual donation for Meals on wheels is requesting \$5000.00

Motion to discuss by Alderman Howington; seconded by Michael Paszek. Mike Turpin replaced Ann Carty as Executive Director of the ARK. He is asking for five thousand (\$5000.00) for the Meals on Wheels program. Currently they are serving 39 families and 27 people each week at the Wednesday Senior lunch. They have, through Second Harvest Food, been approved for a Federal Grant for farm to table. They currently are getting about 200 lbs. of produce from Shaun Daughtery's produce and 200 lbs. of ground beef from KLB Farms in Ashland City every 2 weeks. Alderman Bo Sanders thanked the ARK for all they do for the community and asked was there anything else that was needed. Mr. Turpin stated that they could always use volunteers. Motion to approve donation of seven thousand (\$7000.00) dollars for the Meals on Wheels program by Mayor Louallen; seconded by Vice Mayor Bob Sanders. Vote: Howington-yes, Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek. Motion carried.

9.2 Resolution 2023-186

A Resolution of the Town of Pegram, Tennessee Recognizing June 19th, Known as "Juneteenth", as a Town Holiday and Amending Resolution 1998-4, the Pegram Personnel Policies Manual to Include Juneteenth as a Town Holiday in Section V.A. 1

Motion to discuss by Alderman Paszek; seconded by Vice Mayor Bob Sanders. The Governor just signed this bill recognizing June 19th (Juneteenth) as a holiday. It is up to each municipality if it is a paid holiday or not. Motion to approve Resolution 2023-186 by Alderman Bo Sanders; seconded by Mayor Louallen. Vote: Howington-yes, Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Motion carried.

9.3 Ordinance 2023-156

An Ordinance of the Town of Pegram, Tennessee Adopting the Annual Budget and Tax Rate for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024 (first reading)

Motion to discuss by Alderman Howington; seconded by Mayor Louallen. Mayor Louallen will meet with Kingston Springs next week about the building inspector and sharing them and the expenses. We have budgeted \$45,000.00 for this and can get a part time inspector on our own if needed. There needs to be some updates done to Town Hall and \$140,000.00 has been budgeted for those. We have budgeted \$86,000.00 for the Sheriff's patrol and can more hours with this budget. Chief Stuart has requested assistance with money for a part time at the fire department. There is \$23,000.00 budgeted for this. There has been \$50,000.00 budgeted for park improvements. The budget also provides for salary increases. Some of these line items can be adjusted according to revenues. Tina Morehead has worked with MTAS on completing the balanced budget. Motion to approve on first reading ordinance 2023-156 and set the public hearing and second reading for June 26, 2023 by Alderman Howington; seconded by Alderman Paszek. Vote: Howington-yes, Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Motion carried.

9.4 Ordinance 2023-157

Sewer User Rates

Motion to discuss by Alderman Howington; seconded by Alderman Bo Sanders. Per the Attorney the user rates that have been done by resolution in the past should be done by ordinance. The attorney will create an ordinance amending our municipal code to say that henceforth the sewer user rates will be set by ordinance in compliance by State Law. As long as we have a loan balance we are required by the State to have these user rates. The sewer must be self supported also.

- 10) **Adjournment:** 7:53 pm
Motion to adjourn by Alderman Howington; seconded by Vice Mayor Bob Sanders. Vote: All present in favor; motion carried.

John Louallen, Mayor

Tina Morehead, Recorder

Date