



**Planning Commission
Order of Business March 13, 2023
Minutes**

ORDER OF BUSINESS

- 1) **Called to Order:** 7:00 pm
- 2) **Roll Call:** Present: Gene Hannah, Jason Picanzo, Bill Herbert, John Louallen. Absent: Melissa McWright and Randy Howington. Also present: Jeremy Sanford, Planner and Cindy Beirnes, Clerk.
- 3) **Minutes of the Previous Meetings Approval and/or Correction:** February 13, 2023
Motion to approve previous minutes and waive reading by Bill Herbert; seconded by John Louallen. Vote: All present in favor; motion carried.
- 4) **Announcements from the Planning Commission Chairman:** None
- 5) **Reports from other Planning Commission members and/or other Town Officers:** None
- 6) **Hearing of person(s) having business with the Commission:** None
- 7) **OLD BUSINESS:**
 - 7.1 Garage/carport at 649 Bluff View Dr.
Mr. Colgan will need to get a FEMA Flood Proofing certificate in order to move forward with his garage. It can be obtained by an engineer or an architect. Motion to approve Mr. Colgan's garage, pending his bringing in the FEMA Flood Proofing certificate, by Bill Herbert; seconded by John Louallen. Vote: All present in favor; motion carried.
- 8) **NEW BUSINESS:**
 - 8.1 6067 Beech Hill Rd. Shop w/ mother in law apartment
Asking for approval of concept plan for garage with mother in law apartment for family use only. No commercial use. Motion to approve concept plan for the use of garage with mother in law apartment for use by family members only; no commercial use by Bill Herbert; seconded by Jason Picanzo. Vote: All present in favor; motion carried.
- 9) **Adjournment:** 7:30 pm
Motion to adjourn by Bill Herbert; seconded by Jason Picanzo. Vote: All present in favor; motion carried.

Gene Hannah, Chairman

Cindy Beirnes, Clerk

Date