



**Town of Pegram Board of Mayor and Aldermen
Order of Business January 30, 2023
Minutes**

Public Hearing

Ordinance 2022-150

An Ordinance Amending Section 1 and Section 6 of the Town of Pegram Purchasing Procedure

Mayor Louallen opened the Public Hearing at 7:05 pm.

No comments from the audience.

Mayor Louallen closed the Public Hearing at 7:06 pm

ORDER OF BUSINESS

- 1) **Call to Order:** 7:06 pm
- 2) **Roll Call:** Present: Bob Sanders, John Louallen, Bo Sanders, Michael Paszek. Absent: Randy Howington. Also present: Martha Brooke Perry, Attorney and Tina Morehead, Recorder.
- 3) **Pledge of Allegiance:** Led by Bob Sanders
- 4) **Minutes of the Previous Meeting Approval and/or Correction:** December 5, 2022
Motion to approve previous minutes and waive reading by Alderman Paszek; seconded by Vice Mayor Bob Sanders. Vote: All present in favor; motion carried.
- 5) **Announcements and Communication from the Mayor:**
Mayor Louallen stated that they are still working on the agreement with the Sheriff's department for extra Deputies in Pegram. Our attorney is working with the county attorney to complete this agreement. Public Works is still in need of help. Mayor Louallen has asked the attorney if a temp agency can be used. The attorney is checking into this and will let him know. Danny needs help as it is getting into the busy season.
- 6) **Public Forum:** None
- 7) **Reports from Committees, Board and Town Officials/Department Heads:**
Verbal Reports:
 - a) **Alderman:** Alderman Paszek discussed attending the Cheatham County Multijurisdictional Hazard Mitigation Plan meeting and suggested that we pass the Cheatham Co. Multijurisdictional Hazard Mitigation Plan and recommended the resolution be passed as written.
Alderman Bo Sanders is asking if there is anything the Alderman can do to help Danny.
 - b) **City Attorney:** None
 - c) **Fire Chief:** None
 - d) **PEMB:** None

Town Meetings: Last Monday of each month, 7:00 PM, Town Hall

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8) Old Business:

8.1 Ordinance 2022-150 An Ordinance Amending Section 1 and Section 6 of the Town of Pegram Purchasing Procedure (2nd reading)

Motion to discuss by Alderman Paszek; seconded by Mayor Louallen. The purchasing policy change is that the purchasing agent can make purchases under ten thousand dollars (\$10,000.00) with three (3) bids either written or verbal. Anything over ten thousand dollars (\$10,000.00) and under twenty five thousand dollars (\$25,000.00) will be brought before the Board and will then require three (3) bids either written or verbal. Anything over twenty five thousand dollars (\$25,000.00) should be brought before the Board and advertised. Motion to approve Ordinance 2022-150 by Mayor Louallen; seconded by Alderman Bob Sanders. Vote: Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Absent: Howington. Motion carried.

9) New Business:

9.1 Secondary Meter Refund (SSCUD missed adding to previous list)

Motion to discuss by Alderman Paszek; seconded by Mayor Louallen. Second South Cheatham Utility District is requesting that the Board approve the one hundred two dollars and twenty nine cents (\$102.29) refund for a secondary meter. Motion to approve secondary meter refund in amount of one hundred two dollars and twenty nine cents (\$102.29) by Alderman Paszek; seconded by Mayor Louallen. Vote: Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Absent: Howington. Motion carried.

9.2 SCLL contract for 2023

Motion to discuss by Vice Mayor Bob Sanders, seconded by Mayor Louallen. Our attorney looked over the contract and made no changes. Attorney Perry did suggest that we discuss possible insurance increase coverage next year. Motion to allow Mayor Louallen to sign Second South Cheatham Little League contract by Alderman Paszek; seconded by Vice Mayor Bob Sanders. Vote: Bob Sanders-yes, Bo Sanders-yes, Paszek-yes, Mayor Louallen-abstained. Absent: Howington, Motion carried.

9.3 Resolution 2023-183 A Resolution of the Town of Pegram Board of Mayor and Aldermen Adopting the Cheatham County Multijurisdictional Hazard Mitigation Plan

Motion to discuss by Alderman Bo Sanders; seconded by Mayor Louallen. Mayor Louallen discussed this in meeting with the other city mayors, TEMA, FEMA and Edwin Hogan. The major change was to the flood maps. This plan will be sent to the state and maps out how the county will respond during an emergency. Pegram Emergency Management Board reviewed this plan and approved it to be sent to the Board for approval. Motion to approve Resolution 2023-183 by Alderman Paszek; seconded by Vice Mayor Bob Sanders. Vote: Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Absent: Howington. Motion carried.

9.4 Resolution 2023-184 A Resolution Amending, in Part, Resolution 2011-115 as Amended by Resolution 2014-131 with Respect to Employee Benefits.

Motion to discuss by Vice Mayor Bob Sanders; seconded by Alderman Paszek. Employees get seven (7) PTO days per year. With the current resolution they can carry over five (5) into the next year, if available, allowing them a total of ten (10). Resolution 2023-184 has the employee getting seven (7) days per year and can carry over five (5), if available, allowing them a total of twelve (12). Anything over twelve (12) days is lost. Motion to approve resolution 2023-184 by Mayor Louallen; seconded by Vice Mayor Bob Sanders. Vote: Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Absent: Howington. Motion carried.

9.5 Resolution 2023-185 A Resolution of the Town of Pegram, Tennessee to Approve the Cheatham County Comprehensive Growth Plan Dated November 4, 2022.

Motion to discuss by Vice Mayor Bob Sanders; seconded by Alderman Paszek. The only change made to our growth plan was a split parcel where we took the entire parcel instead of leaving it split. Motion by Mayor

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Louallen to accept as presented Resolution 2023-185; seconded by Alderman Bo Sanders. Vote: Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Absent: Howington. Vote: Motion carried.

10) Adjournment: 7:36 pm

Motion to adjourn by Vice Mayor Bob Sanders; seconded by Alderman Bo Sanders. Vote: All present in favor; motion carried.

John Louallen, Mayor

Tina Morehead, Recorder

Date