



**Town of Pegram Board of Mayor and Aldermen
Order of Business December 5, 2022
Minutes**

Public Hearing

Ordinance 2022-148

An Ordinance Amending Section 12-101 of the Pegram Municipal Code to Adopt Updated International Building Code, International Existing Building Code, and International Residential Code with Amendments, Amending Section 12-104, and Providing for Amendments in Section 12-106, and Providing for a Construction and Mechanical Codes Appeals Board with the Addition of title 12, Chapter 10.

Ordinance 2022-149

An Ordinance of the Town of Pegram, Tennessee Amending the Fiscal Year 2022-23 Budget Ordinance 2022-146 to Transfer Monies within the General Fund.

Mayor Louallen opened the Public Hearing at 7:02 pm. There were no comments from the audience. Mayor Louallen closed the Public Hearing at 7:03 pm.

ORDER OF BUSINESS

- 1) **Call to Order:** 7:03 pm
- 2) **Roll Call:** Present: Bob Sanders, John Louallen, Michael Paszek. Absent: Randy Howington, Bo Sanders and Attorney Martha Brooke Perry. Also present: Tina Morehead, Recorder
- 3) **Pledge of Allegiance:** Michael Paszek
- 4) **Minutes of the Previous Meeting Approval and/or Correction:** October 24, 2022 and Special Called Meeting Nov. 10, 2022 Motion to approve previous minutes and Special Called meeting minutes and waive reading by Alderman Paszek; seconded by Vice Mayor Bob Sanders.
- 5) **Announcements and Communication from the Mayor:**
The Christmas party will be Dec. 8, 2022 at Rutledge West. Christmas in the Park will be Dec. 10, 2022. There will be 40 plus vendors, Pegram Elementary and HMS choirs and Pegram Elementary Christmas art will be displayed in the Park and Rec. building.
- 6) **Public Forum:**
Jayne Hall stated that there was a water main break on Stoney Brook that was fixed by Cheatham County.
- 7) **Reports from Committees, Board and Town Officials/Department Heads:**

Town Meetings: Last Monday of each month, 7:00 PM, Town Hall

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Verbal Reports:

- a) **Alderman:** None
- b) **City Attorney:** None
- c) **Fire Chief:** None

8) Old Business:

8.1 Ordinance 2022-148

An Ordinance Amending Section 12-101 of the Pegram Municipal Code to Adopt Updated International Building Code, International Existing Building Code, and International Residential Code with Amendments, Amending Section 12-104, and Providing for Amendments in Section 12-106, and Providing for a Construction and Mechanical Codes Appeals Board with the Addition of title 12, Chapter 10. (2nd reading)

Motion to discuss by Alderman Paszek; seconded by Vice Mayor Bob Sanders. Motion to approve Ordinance 2022-148 as presented by Mayor Louallen; seconded by Vice Mayor Bob Sanders. Vote: Bob Sanders-yes, John Louallen-yes, Michael Paszek-yes. Randy Howington and Bo Sanders are absent. Motion carried. Mayor Louallen stated for the record that there is a quorum for this meeting.

8.2 Ordinance 2022-149

An Ordinance of the Town of Pegram, Tennessee Amending the Fiscal year 2022-23 Budget Ordinance 2022-146 to Transfer Monies within the General Fund. (2nd reading)

Motion to discuss by Alderman Paszek; seconded by Vice Mayor Bob Sanders. There are already more officers being noticed in Pegram. They will start with 4 hour shifts once a schedule is confirmed and this will be reviewed monthly for any changes that may need to be made. Motion to approve Ordinance 2022-149 as presented by Alderman Paszek; seconded by Vice Mayor Bob Sanders. Vote: Bob Sanders-yes, John Louallen-yes, Michael Paszek-yes. Randy Howington and Bo Sanders absent. Motion carried. Mayor Louallen stated for the record that there is a quorum for this meeting.

9) New Business:

9.1 Ordinance 2022-150 An Ordinance Amending Section 1 and Section 6 of the Town of Pegram Purchasing Procedure (1st reading)

Motion to discuss by Alderman Paszek; seconded by Vice Mayor Sanders. TCA update allows purchasing increases \$4,000.00-\$10,000.00 with 3 phone bids. 410,000.00-\$25,000.00 bring before the Board. Over \$25,000.00 must get 3 written bids. Motion to approve Ordinance 2022-150 as presented and with the Public Hearing and 2nd reading set for Jan. 30, 2022 by Mayor Louallen; seconded by Vice Mayor Bob Sanders. Vote: Bob Sanders-yes, John Louallen-yes, Michael Paszek-yes. Randy Howington and Bo Sanders absent. Motion carried.

9.2 Urban Growth Plan

Motion to discuss by Alderman Paszek; seconded by Vice Mayor Bob Sanders. When reviewed earlier our Urban Growth Plan remained the same. When the County municipalities met there was one parcel on Dog Creek where part of it is in Pegrams Urban Growth Plan and part is in Cheatham Counties. It was decided that Pegram would take this parcel into their Urban Growth Plan. Motion to accept the Dog Creek area into Pegrams Urban Growth Plan by Mayor Louallen; seconded by Vice Mayor Bob Sanders. Vote: Bob Sanders-yes, John Louallen-yes, Michael Paszek-yes. Randy Howington and Bo Sanders absent, Motion carried.

9.3 Public Works PTO

This is to inform the Board that according to Pegrams personnel policy that we will be able to pay out Danny Crutcher's vacation and PTO time over what he can roll into the next year. Danny has made many sacrifices for the Town while trying to find him some help.

9.4 Approve SSCUD to send secondary meter refund checks

Motion to discuss by Alderman Paszek; seconded by Mayor Louallen. Second South Cheatham Utility District (SSCUD) is asking for the Town to approve the refund checks for secondary meters in the amount totaling \$185.64. Motion to approve SSCUD to issue refund checks for secondary meters in the amount totaling \$185.64 by Mayor Louallen; seconded by Vice Mayor Bob Sanders. Vote: Bob Sanders-yes, John Louallen-yes, Michael Paszek-yes. Randy Howington and Bo Sanders absent. Motion carried.

10) Adjournment: 7:20 pm

Motion to adjourn by Vice Mayor Bob Sanders; seconded by Alderman Paszek. Vote: All present in favor; motion carried.

John Louallen, Mayor

Tina Morehead, Recorder

Date