



**Town of Pegram Board of Mayor and Aldermen  
Order of Business September 26, 2022  
Minutes**

**ORDER OF BUSINESS**

- 1) **Call to Order:** 7:03 pm
- 2) **Roll Call:** Present: Randy Howington, Bob Sanders, John Louallen, Bo Sanders, Michael Paszek.  
  
Also present: Martha Brooke Perry, Attorney and Tina Morehead, Recorder
- 3) **Pledge of Allegiance:** Bo Sanders
- 4) **Minutes of the Previous Meeting Approval and/or Correction:** August 29, 2022  
Motion to approve previous minutes and waive reading by Alderman Paszek; seconded by Vice Mayor Sanders. Vote: All present in favor; motion carried.
- 5) **Announcements and Communication from the Mayor:**  
The 50<sup>th</sup> Anniversary celebration went well. There is a framed document of the official paper from the State of Tennessee where Pegram was incorporated as a Town. State Representative Mary Littleton also gave a proclamation to the Mayor signed by her and the Speaker of the House. Christmas in the Park will be Dec. 10, 2022. The Chamber advertises this for us. Pegram Church of Christ will do a movie in the park on Oct. 8, 2022 and Trunk or Treat on Oct. 30, 2022 from 4 pm to 6 pm.
- 6) **Public Forum:** None
- 7) **Reports from Committees, Board and Town Officials/Department Heads:**  
**Verbal Reports:**
  - a) **Alderman:**  
Alderman Howington stated that they are moving along on the Memorial. They have leveled the top row of bricks and will be removing the names soon. They hope to get the plants in the first part of November. Alderman Bo Sanders stated that he thought the 50<sup>th</sup> anniversary celebration went very well.
  - b) **City Attorney:** None
  - c) **Fire Chief:** None

**8) Old Business:**

**8.1 Building Codes**

Motion to discuss by Alderman Paszek; seconded by Vice Mayor Bob Sanders. Attorney Perry drafted an ordinance to update our building codes. We will be adopting the 2018 codes. Along with this, we will need to create a Board of Construction Appeals. This will need to be made up of people with at least ten years experience in construction. Attorney Perry will also get with Fred Page, Fire Marshal, to have him look at the fire codes.

**9) New Business:**

**9.1 Thompson Road Culvert**

Motion to discuss by Alderman Howington; seconded by Mayor Louallen. There is a culvert issue on Thompson Road. Culvert is rusted out on the bottom. We would need to close the road for most of the day in order to repair. The Walker Co. has a PVC Fold and Form. This is put in the culvert, expanded and heated to form to existing culvert then quickly cooled to strengthen culvert. This is the only company that does this in the immediate area. The other closest company is out of Memphis. Motion to authorize letting out for bid the culvert repair on Thompson Road and the Chambers property for access providing Walker Building Group, LLC is not a sole source provider by Alderman Howington; seconded by Alderman Paszek. Vote: Howington-yes, Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Motion carried.

**9.2 City Planner**

Motion to discuss by Alderman Paszek; seconded by Vice Mayor Sanders. Since the death of Bob Hoge we are in need of a city planner. We have had several respond and Tina Morehead has spoken to several also. The three listed are the most promising. Motion for the Mayor to enter into contract negotiations with Adam McCormick, Bryan Collins and possibly GNRC for position of city planner by Vice Mayor Sanders; seconded by Alderman Howington. Vote: Howington-yes, Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Motion carried.

**9.3 Cleaning Contract**

Motion to discuss by Alderman Howington; seconded by Alderman Paszek. Below are the three cleaning proposals we received.

- 1) Wanda Dominguez-Bi-weekly for Town Hall (\$500.00), monthly for Fire Dept.(\$370.00). Monthly cleaning quote \$870.00.
- 2) Mylysia Spann (Current Cleaner)- Bi-weekly for Town Hall and Fire Dept. cleaning quote \$500.00.
- 3) Stratus Building Solutions-Bi-weekly for Town Hall and Fire Dept. cleaning quote \$315.00.

The quote from Stratus was very detailed and will hit spots that haven't been cleaned previously. They will come and initially do a deep clean then their team will clean bi-weekly. We will have the same team cleaning each time. This company will also quote cleaning the windows and carpets if requested. Motion to approve Stratus Building Solutions to clean Town Hall and the Fire Dept. bi-weekly by Alderman Paszek; seconded by Alderman Howington. Vote: Howington-yes, Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Motion carried.

#### 9.4 October Meeting

Motion to discuss by Alderman Paszek; seconded by Mayor Louallen. Due to Halloween falling on the date of the October Board of Mayor and Alderman meeting, we can change the meeting date to Oct. 24, 2022. Motion to change the October 31, 2022 Board of Mayor and Alderman meeting to October 24, 2022 by Alderman Paszek; seconded by Alderman Howington.

Vote: All present in favor; motion carried.

#### 9.5 Equipment Disposal

The recorder, Tina Morehead, received a new computer and her old one was given to Public Works. Adam Drobnis, our IT guy, took the tower that was formerly public works. If it is not destroyed, we can have IT clean it up and put it on Gov Deals to sell. If we would like it destroyed, we would need to accept a letter of disposal from Mr. Drobnis. He has a place that he uses to destroy old equipment. Motion to accept a letter of disposal from Mr. Drobnis by Alderman Paszek; seconded by Alderman Howington. Vote: Howington-yes, Bob Sanders-yes, Louallen-yes, Bo Sanders-yes, Paszek-yes. Motion carried.

#### 9.6 Sheriff Patrol

Motion to discuss by Alderman Howington; seconded by Alderman Paszek. Mayor Louallen has spoken to the Sheriff and Chief Deputy about having more patrol cars in Pegram. He has proposed to pay \$50.00 (fifty) dollars an hour which would cover the deputy, cruiser and gas for a 4 (four) hour shift. The sheriff's department will check previous months to see when this will most needed. The Town will need an ordinance to adjust the budget of \$15,000.00 to \$25,000.00 thousand dollars as a new line item for public safety to be used between now and June 2023 for this purpose. If this moves forward we will decide where they would be needed the most.

During this four hour shift they would stay inside the town limits of Pegram. This would have a larger presence in the area to help control speeding and hopefully other things as well. The attorney will get with the Mayor about the ordinance and the consensus was to start with \$25,000.00 and have the first reading at the October Board meeting and the second reading possibly in November.

#### 10) **Adjournment:** 8:13 pm

Motion to adjourn by Vice Mayor Sanders; seconded by Alderman Howington. Vote: All present in favor; motion carried.

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John Louallen, Mayor

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Tina Morehead, Recorder

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Date