



**Town of Pegram Board of Mayor and Aldermen  
Order of Business June 27, 2022  
Minutes**

**ORDER OF BUSINESS**

- 1) **Call to Order:** 7:02 pm
- 2) **Roll Call:** Present: Randy Howington, Bob Sanders, John Louallen, Michael Paszek, Pat Anderson. Also present: Martha Brooke Perry, Attorney and Cindy Beirnes, Clerk
- 3) **Pledge of Allegiance:** Led by Randy Howington
- 4) **Minutes of the Previous Meeting Approval and/or Correction:** May 16, 2022  
Motion to approve previous minutes and waive reading by Vice Mayor Sanders; seconded by Alderman Howington.
- 5) **Announcements and Communication from the Mayor:**  
Every 4 years each municipality and the county is required by the State to update Hazard Mitigation Plan. Mayor Louallen reports that he met with other county mayors and officials to go over the plan with representatives from the State. There were a few updates proposed but states that a lot of it deals with Kingston Springs and Pegram area regarding the flooding. In the southern part of the county there's potential for grants to assist with flooding issues as we have Hwy 70 and other known areas. The state reports that they have an individual to assist the county's municipalities with filing for these grants. The plan is that Mayor Louallen is going to work with City Manager John Lawless from Kingston Springs on some known issues such as the red light at the intersection of Hwy 70 and Kingston Springs Rd. being placed on a metal pole to avoid any damage of light coming down with flooding and storms. Mayor Louallen reports this is only one of many issues that the grant could help us with.  
Mayor Louallen has been in contact with Fred Page and will likely institute a burn ban for the Town of Pegram. This will be an open burn ban within the city limits of Pegram and at this time does not include fireworks. If we don't get some rain, the fireworks most likely will be postponed until a later date. If we do have to postpone the fireworks, since this is the 50<sup>th</sup> Anniversary of the Town of Pegram we will be doing something in September and will do the fireworks at that time. There will be a band and a few food vendors for this also. Our very generous sponsors will be a huge part of this happening. The early Mayors and Leaders of the Town will be recognized. Normally this time of year we have 2 full time and 1 part time employee and this year we have one. Danny is doing all he can do so if you get any complaints please let them know that we are down to only one worker. When the new budget is in place on July 1, 2022 Mayor Louallen will get with the engineer to see what roads still need paving and get an idea as to the cost. Mayor Louallen would like to begin paving in the fall.

Town Meetings: Last Monday of each month, 7:00 PM, Town Hall

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6) **Public Forum:** Wendell Ladd of 491 River Chase Ct. inquired as to the status of using a second water meter. Mayor Louallen said that the use of a second water meter has been approved by Second South Cheatham Utility District and a resolution was approved by the Town. Mr. Ladd thanked the Board and will get with the water company to get his second meter.

7) **Reports from Committees, Board and Town Officials/Department Heads:**

**Verbal Reports:**

a) **Alderman:** Alderman Paszek spoke to Danny about cleaning up some of the lower limbs at the park and will get them cleaned up this week. Tony Ford is really excited about the PEMB.

Alderman Howington is working on the completion of the ideas for the Memorial and getting some donations for this to be completed.

b) **City Attorney:** The deed for the Memorial is complete and was given to the Mayor by the attorney.

c) **Fire Chief:** None

8) **Old Business**

9) **New Business:**

9.1 Fire Recruit Richard Rifley II

Motion to discuss by Alderman Paszek; seconded by Alderman Howington. Chief Stuart, Lt. Barnett and Capt. Sullivan interviewed recruit Richard Rifley II and he has a lot of first responder experience. He also lives in our district. Motion to approve Richard Rifley II to join the fire department pending pre-employment screenings by Alderman Paszek; seconded by Alderman Anderson. Vote: Howington-yes, Sanders-yes, Louallen-yes, Paszek-yes, Anderson-yes; motion carried.

9.2 Jr. Pro Football Contract

Motion to discuss by Alderman Paszek; seconded by Alderman Howington. There were no changes in the contract this year. They will need to pay the \$400.00 and bring in their Certificate of Liability. Attorney Perry also stated they would need to check their status with the State as it is inactive. They will be asked to move farther out from field 3 so as to not tear up the field. Section 9-E states that Jr. Pro will re-seed fields 2 and 3 at the end of their season. Alderman Howington asked if the fence could be put up to help keep football off the outfield on field 3 as Little League has spend a lot of time getting the field in good shape. Mayor Louallen stated that volunteering has become contagious. Seeing the work being done at the park, the Mayor received a call from Pegram PTO stating they would like to donate basketball goals. Vice Mayor Sanders stated that he went to several fields to watch his granddaughter play ball and Pegram has the nicest fields by far. Motion to allow Mayor Louallen to sign the Jr. Pro Football contract and see if Little League would like the fence put up on field 3 and ask Jr. Pro Football about section 9 E by Vice Mayor Sanders; seconded by Alderman Howington. Vote: Howington-yes, Sanders-yes, Louallen-yes, Paszek-yes, Anderson-yes; motion carried.

9.3 Resolution 2022-181 A Resolution of the Town of Pegram, Tennessee Amending Resolutions 2008-59, 2013-128, 2014-132, 2015-140, 2016-145, 2017-149, 2018-155, 2019-159, 2020-166, 2021-172 and Adjusting the POTW User Rates

Motion to discuss by Alderman Howington; seconded by Alderman Paszek. Mayor Louallen stated

that as long as we have a loan against the sewer plant we are required by law to increase the rates by 3% or the CPI as of January of that year which this year is 7.5% whichever is greater. Motion to approve resolution 2022-181 and to accept the increase by Alderman Paszek; seconded by Alderman Howington. Vote: Howington-yes, Sanders-yes, Louallen-yes, Paszek-yes, Anderson-yes; motion carried.

#### 9.4 TCRS (Retirement Rates)

Resolution 2022-182 A Resolution Repealing Resolution 2021-171 and Amending Resolution 2005-21 as Pertains to its Participations in the Tennessee Consolidated Retirement System.

Motion to discuss by Alderman Paszek; seconded by Alderman Howington. We have to follow the amount that is put into the retirement system as recommended by TCRS. This year the amount is 5.6% by the employer. This is to make sure there is enough in the fund when needed. Last year the amount was 6.11%. Motion to approve resolution 2022-182 and accept the 5.6% paid by the Town by Alderman Howington; seconded by Mayor Louallen. Vote: Howington-yes, Sanders-yes, Louallen- yes, Paszek-yes, Anderson-yes; motion carried.

#### 9.5 SSCUD Bad Debt Write-Off \$553.53

Motion to discuss by Alderman Anderson; seconded by Alderman Paszek. This is a yearly report from SSCUD for unpaid bills. Mayor Louallen has asked the attorney if there is any recourse the Town can take if the unpaid bills are for the same ones each year. If it is a onetime thing, maybe there is some resource we can have them reach out to for help. The Mayor will have someone compile a list of the ones from the past 5 years to see if they are the same residents or not. Motion to approve Second South Cheatham Utility District to write off the bad debt of \$553.53 by Mayor Louallen; seconded by Alderman Howington. Vote: Howington-yes, Sanders-yes, Louallen-yes, Paszek-yes, Anderson- yes; motion carried.

#### 9.6 Ordinance 2022-147 An Ordinance of the Town of Pegram, Tennessee Amending the Fiscal Year 2022-2023 Budget Ordinance No. 2022-146, Providing for Revisions to the Sewer Fund.

Motion to discuss by Alderman Paszek; seconded by Alderman Howington. Mayor Louallen stated that when the budget was done the depreciation of the sewer was not figured in the budget. We also needed to factor in the mandated increase of sewer fees. The total amount was \$8,189.00. The comptroller gave us a preliminary approval with the above mentioned changes made. Motion to approve on first reading Ordinance 2022-147 and set a Public Hearing and second reading on July 25, 2022 by Mayor Louallen; seconded by Alderman Howington. Vote: Howington-yes, Sanders-yes, Louallen-yes, Paszek-yes, Anderson-yes; motion carried.

#### 10) **Adjournment:** 7:40 pm

Motion to adjourn by Alderman Paszek; seconded by Alderman Anderson. Vote: All present in favor; motion carried.

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John Louallen, Mayor

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Cindy Beirnes, Clerk

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Date

Town Meetings: Last Monday of each month, 7:00 PM, Town Hall

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