



**Town of Pegram Board of Mayor and Aldermen  
Order of Business April 25, 2022  
Minutes**

**Public Hearing**

**Ordinance 2022-145**

An Ordinance of the Town of Pegram, Tennessee, Amending the Budget Ordinance 2021-143 for the Fiscal Year July 1, 2021 through June 30, 2022

Mayor Louallen opened the Public Hearing at 7:03 pm

No comments from the audience.

Mayor Louallen closed the Public Hearing at 7:03 pm

**ORDER OF BUSINESS**

- 1) **Call to Order:** 7:03 pm
- 2) **Roll Call:** Present: Randy Howington, Bob Sanders, John Louallen, Michael Paszek, Pat Anderson. Also present: Martha Brooke Perry, Attorney and Tina Morehead, Asst. Recorder
- 3) **Pledge of Allegiance:** Led by Alderman Howington
- 4) **Minutes of the Previous Meeting Approval and/or Correction:** March 28, 2022  
Motion to approve previous minutes and waive reading by Alderman Anderson; seconded by Alderman Howington. Vote: All present in favor; motion carried.
- 5) **Announcements and Communication from the Mayor:** Mayor Louallen stated that in the next 6 to 8 months he will be reviewing all contractual agreements with the town. He states his plan is to begin bringing two contracts at a time to the workshops for discussion. At the May workshop he plans to discuss our Sewer Plant Operator and our City Planner.  
This will be Jamie's last meeting as she is retiring. Jamie has been with the Town just shy of 12 years. She will take a lot of knowledge with her. Her service to the Town of Pegram is much appreciated.
- 6) **Public Forum:** None
- 7) **Reports from Committees, Board and Town Officials/Department Heads:**  
**Verbal Reports:**
  - a) **Alderman:** None
  - b) **City Attorney:** None
  - c) **Fire Chief:** Chief Stuart also thanked Jamie for her service to the Fire Department. He stated Lt. Barnett has taken over training and is a great asset to the Department. The owners of

Town Meetings: Last Monday of each month, 7:00 PM, Town Hall

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the block home on Marshall Woodard have been letting the Fire Dept. use this house for rescue training. Lt. Barnett is making videos for future training. They are working on a couple grants. One is for \$755,000.00 that doesn't require a match and one for \$251,000.00 that will require a match of about \$11,500.00. The goal is to get more advertisement for recruitment and needed equipment.

**8) Old Business:**

8.1 Ordinance 2022-145 An Ordinance of the Town of Pegram, Tennessee, Amending the Budget Ordinance 2021-143 for the Fiscal Year July 1, 2021 through June 30, 2022 (second reading) Motion to discuss by Alderman Paszek; seconded by Alderman Howington. This is the funds from The American Rescue Plan and will be used for sewer assessment to update the current plant and plant for future expansion. Motion to approve Ordinance 2022-145 by Mayor Louallen; seconded by Alderman Howington. Vote: Howington-yes, Sanders-yes, Louallen-yes, Paszek-yes, Anderson-yes. Motion carried.

**9) New Business:**

9.1 The ARK has requested to use the Park and Rec. building and the Park for their Annual Back to School Give Away on July 23, 2022

Motion to discuss by Alderman Paszek; seconded by Alderman Howington. This is the ARK's annual event that they have been doing for several years. Motion to approve the ARK using the Park and the Park & Rec. building for their annual school give away and waive the fee by Mayor Louallen; seconded by Alderman Anderson. Vote: Howington-yes, Sanders-yes, Louallen-yes, Paszek-yes, Anderson-yes. Motion carried.

9.2 Public Works salt spreader

Motion to discuss by Alderman Paszek; seconded by Alderman Howington. Danny Crutcher got three bids for salt spreaders listed below.

Stringfellow - \$8,393.00

Legacy Outdoor Power Equipment - \$9,100.00

Reading Truck - \$11,066.00

Danny stated that Stringfellow is the only one that has the spreader in stock and is holding it if the decision is made to purchase. Their product is also polycarbonate and the auger is electric instead of gas which has less moving parts.

Motion to approve the quote for the salt spreader from Stringfellow for \$8,393.00 by Alderman Anderson; seconded by Mayor Louallen. Vote: Howington-yes, Sanders-yes, Louallen-yes, Paszek-yes, Anderson-yes. Motion carried.

9.3 Surplus Equipment – GovDeals

Motion to discuss by Alderman Paszek; seconded by Alderman Howington. Mayor Louallen and Danny Crutcher have compiled a list of eight items they would like to list on GovDeals to surplus. The site is similar to EBay where the seller can set a minimum bid and if the minimum bid amount is not met, the seller can decide to accept the bid or decline the sale. All items will be sold "as is". These items will get more exposure on this site for selling than if just advertised in the paper. Motion to approve the request for the items to be surplus as listed by Mayor Louallen; seconded by Alderman Howington. Vote: Howington-yes, Sanders-yes, Louallen-yes, Paszek-yes, Anderson-yes. Motion carried.

9.4 Town of Pegram Recorder Resolution 2022-179 A Resolution Appointing City Recorder and Finance Director

Motion to discuss by Alderman Paszek; seconded by Alderman Anderson. This resolution is to move Tina Morehead from Asst. Recorder to Recorder and Finance Director upon Jamie Mrzena's retirement effective May 1, 2022. Motion to approve Resolution 2022-179 by Mayor Louallen; seconded by Alderman Howington. Vote: Howington-yes, Sanders-yes, Louallen-yes, Paszek-yes, Anderson-yes. Motion carried.

9.5 Budget Ordinance 2022-146 An Ordinance of the Town of Pegram, Tn. Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023 (1<sup>st</sup> reading)

Motion to discuss by Alderman Howington; seconded by Alderman Paszek. There are a few changes to the budget from last year. In the General Fund there is \$369,000.00, which is an increase if there is any additional paving needed. In the Park Fund last year there was \$50,000.00 for Park improvements including a plan for new fencing, etc. This year the budget is being decreased to \$20,000.00. In the Sewer Fund there is an increase to cover any changes made. The amount of sales tax collected is up across the county. This is due to people shopping from home more and the taxes stay in the county/cities.

Motion to approve Ordinance 2022-146 on first reading and set the Public Hearing and second reading for May 16, 2022 by Mayor Louallen; seconded by Alderman Howington.

Vote: Howington-yes, Sanders-yes, Louallen-yes, Paszek-yes, Anderson-yes. Motion carried.

9.6 Second South Cheatham Utility District (SSCUD) Agreement – Bruce Property

Motion to discuss by Alderman Anderson; seconded by Alderman Paszek. SSCUD requested an easement last fall for water line replacement. SSCUD filed a petition and retained the rights to the easement. They also stated that the property would be returned to its previous condition. SSCUD's Attorney contacted Martha Brooke Perry, our attorney, and sent her a proposed agreement stating that Mary Bruce was entitled to payment of \$1800.00 to be paid directly to Mrs. Bruce asking that the Town of Pegram and the Bank to sign off that they are okay with this with nothing coming to us. Motion to authorize Martha Brooke Perry to execute agreed order to approve Second South Cheatham Utility District vs. Mary Bruce by Alderman Paszek; seconded by Alderman Howington.

Vote: Howington-yes, Sanders-yes, Louallen-yes, Paszek-yes, Anderson-yes. Motion carried.

10) **Adjournment:** 7:33 pm

Motion to adjourn by Alderman Paszek; seconded by Alderman Howington. Vote: All present in favor; motion carried.

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John Louallen, Mayor

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Tina Morehead, Recorder

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Date