

**Town of Pegram Board of Mayor and Aldermen
Order of Business October 25, 2021
Minutes**

ORDER OF BUSINESS

- 1) **Call to Order:** 7:02 pm
- 2) **Roll Call:** Present: Bob Sanders, John Louallen, Pat Anderson, Michael Paszek. Absent: Rankine Roth. Also present: Martha Brooke Perry, Attorney and Jamie Mrzena, Recorder
- 3) **Pledge of Allegiance:** Led by Bob Sanders
- 4) **Minutes of the Previous Meeting Approval and/or Correction:** September 27, 2021 and Special Called meeting on October 14, 2021
Motion to approve previous minutes from Sept. 27, 2021 meeting and Special Called meeting on Oct. 14, 2021 and waive readings by Alderman Paszek; seconded by Mayor Louallen. Vote: All present in favor; motion carried.
- 5) **Announcements and Communication from the Mayor:** There are concerns that a Residential Treatment Center is being run out of a home on Ridgeview Drive. Mayor Louallen and Danny Crutcher, Codes Enforcer, will visit the property and speak with homeowner to see what is going on there and if any zoning laws are being broken.
Christmas in the Park is the second Saturday in December, Dec. 11, 2021. We have had twenty (20) vendors sign up so far. Each weekend one of the Town's/Cities in the County will be having an event during the Month of December. The Chamber of Commerce is going to be advertising each event.
- 6) **Public Forum:**
Sabyn Berry of 650 Ridgeview Dr. in Pegram would like to know if the speeders on Ridgeview, a dead end road, can be addressed. Several years ago the residents requested speed humps and speed limit signs. They did get the speed limit signs and they helped for a while. If we could get speed humps we feel like they would help even more. Mayor Louallen stated that he would look into this and get back with them.

Larry Turner of 670 Ridgeview Dr. in Pegram would like to see the ripples in State Route 249 to help slow traffic down coming down the hill as they enter the City Limits. Mayor Louallen will contact the County and the State to see what can be done.

Roberta Turner of 670 Ridgeview Dr. in Pegram would like Ridgeview Dr. to be paved. She stated that it had been thirty-three (33) years since it had been paved. Mayor Louallen stated that the next paving project should pave the remaining roads in Pegram.

Town Meetings: Last Monday of each month, 7:00 PM, Town Hall

www.pegram.net

7) **Reports from Committees, Board and Town Officials/Department Heads:**

Verbal Reports: a) **Alderman:** None

b) **City Attorney:** None

c) **Fire Chief:** The Physical Agility Test (PAT) has been enacted and all current and new firefighters and recruits have taken it. There were six (6) firefighters that went to Pegram Elementary and Goose and Gander daycare for Fire Prevention. The National Night Out hosted by Kingston Springs has been rescheduled and will be Thursday, Oct. 28, 2021 weather permitting. Bids for the AFG FEMA training were opened at 3:00 pm Oct. 25, 2021. There was only one (1) bid received.

8) **Old Business:**

8.1 Larry Martin-Leave of Absence

Motion to discuss by Alderman Anderson; seconded by Alderman Sanders. Mr. Martin requested that his Leave of Absence (LOA) be extended through Jan. 31, 2022. Motion to extend Mr. Martin's LOA from Nov. 6, 2021 through Jan. 31, 2022 and revisit this at the January 2022 Board meeting by Mayor Louallen; seconded by Alderman Paszek. Vote: Sanders-yes, Louallen-yes, Anderson-yes, Paszek-yes. Absent: Rankine Roth. All present voted yes; motion carried.

9) **New Business:**

9.1 Road Repair Bids

Motion to discuss by Alderman Paszek; seconded by Alderman Anderson. There were two (2) bids received for the paving work to be done on Beverly Hills Dr., Walkup Rd., and Zapata. Sessions Paving's bid was \$73,466.00 and Jarrett Builders bid was \$87,898.15. The bid was awarded to Sessions Paving. Motion to approve the paving work to be done and the bid awarded to Sessions Paving in the amount of \$73,466.00 by Alderman Anderson; seconded by Mayor Louallen. Vote: Sanders-yes, Louallen-yes, Anderson-yes, Paszek-yes. Absent: Rankine Roth. All present voted yes; motion carried.

9.2 Combined Nov. and Dec. BOMA meeting

Motion to discuss by Alderman Paszek; seconded by Alderman Anderson. Mayor Louallen stated that historically the Nov. and Dec. BOMA meetings are combined and held the first Monday in December which would be Dec. 6th. Motion to combine the Nov. and Dec. BOMA meeting and hold the meeting on Monday, Dec. 6, 2021 by Alderman Paszek; seconded by Alderman Anderson. Vote: All present in favor; motion carried.

9.3 Christmas Dinner

Motion to discuss by Alderman Paszek; seconded by Alderman Anderson. Mayor Louallen has stated that he may have someone willing to donate the cost of renting Rutledge West for our Christmas Dinner. At the workshop it was discussed to do the Dinner on Thursday, Dec. 9, 2021. Motion to have to Christmas Dinner on Dec. 9, 2021 by Alderman Anderson; seconded by Mayor Louallen. Vote: All present in favor; motion carried.

9.4 AFG FEMA Training Grant-Bids

Motion to discuss by Alderman Paszek; seconded by Alderman Anderson. Chief Stuart stated that there was only one bid received for the AFG FEMA Training Grant and it was from NAFECO in the amount of \$15,032.80 plus freight. The equipment to be purchased will be stored at the Training Center in Ashland City and will be available for all departments in the County to use. The equipment will be Live Burn Props for Firefighter 2 training and will enable firefighters to receive their Live Burn Certificate without having to go to Bell Buckle for a weekend. Motion to approve bid by NAFECO in the amount of \$15,032.80 plus freight not to exceed \$20,000.00 by Alderman Anderson; seconded by Mayor Louallen. Vote: Sanders-yes, Louallen-yes, Anderson-yes, Paszek-yes. Absent: Rankine Roth. All present voted yes; motion carried.

9.5 Resolution 2021-175 A Resolution Adopting a Security and Security Incident Response Policy for Access, Use and Dissemination of Criminal History Record Information.

Motion to discuss by Alderman Paszek; seconded by Alderman Anderson. Jamie Mrzena, Recorder, stated that the TBI, who we use for background checks on employees and firefighters, has new guidelines and policies that the Town had to adopt in order to continue using their service. All information must be kept secure and only the Recorder and the Mayor as Personnel Director has access to this information. Motion to approve Resolution 2021-175 as presented by Mayor Louallen; seconded by Alderman Sanders. Vote: Sanders-yes, Louallen-yes, Anderson-yes, Paszek-yes. Absent: Rankine Roth. All present voted yes; motion carried.

9.6 New Fire Recruit Daniel Barr

Motion to discuss by Alderman Paszek; seconded by Alderman Anderson. Chief Stuart is very complimentary of Daniel Barr. He states that he believes he will be a good fit. He has already passed the background check and are waiting on the drug test. Motion to approve Daniel Barr pending results of drug test by Alderman Paszek; seconded by Mayor Louallen. Vote: Sanders-yes, Louallen-yes, Anderson-yes, Paszek-yes. Absent: Rankine Roth. All present voted yes; motion carried.

10) **Adjournment:** 7:34 pm

Motion to adjourn by Alderman Sanders; seconded by Mayor Louallen. Vote: All present in favor; motion carried.

John Louallen, Mayor

Jamie Mrzena, Recorder

Date