

**Town of Pegram Board of Mayor and Aldermen
Order of Business September 27, 2021
Minutes**

ORDER OF BUSINESS

- 1) **Call to Order:** 7:04 pm
- 2) **Roll Call:** Present: John Louallen, Rankine Roth, Pat Anderson, Michael Paszek. Absent: Bob Sanders. Also present: Martha Brooke Perry, Attorney and Jamie Mrzena, Recorder.
- 3) **Pledge of Allegiance:** Led by Vice Mayor Rankine Roth
- 4) **Minutes of the Previous Meeting Approval and/or Correction:** August 30, 2021 and Special Called Meeting September 13, 2021
Motion to approve previous minutes of the August 30, 2021 and the Special Called meeting on Sept. 13, 2021 and waive the reading by Vice Mayor Roth; seconded by Alderman Paszek. Vote: All present in favor; motion carried.
- 5) **Announcements and Communication from the Mayor:**
Concerning the speed humps requested for Walkup Road. The speed trailer we were borrowing from Kingston Springs Police Department has broken down and is in the process of being repaired. When it is repaired we will be allowed to use it to track traffic in this area to determine if speed humps are needed or not.
Christmas in the Park plans are beginning and Mayor Louallen will be putting out save the dates on social media for this event.
- 6) **Public Forum:** None
- 7) **Reports from Committees, Board and Town Officials/Department Heads:**
Verbal Reports:
 - a) **Alderman** None
 - b) **City Attorney:** None
 - c) **Fire Chief:** Mayor Louallen wanted to let all know that Lt. Barnett was recently promoted and is now full time for the department. He will be at the Fire Hall Monday thru Friday. Lt. Barnett has attended several trainings. While Lt. Barnett and Chief Stuart were in Waverly after the flood, Lt. Barnett was in charge of one of the search groups. He was complimented by several professional first responders and a Lt. from the Franklin Fire Dept. for his knowledge and leadership skills. The Fire Dept. will also participate in the National Night Out at Harpeth High School on Oct. 5, 2021. Lt. Barnett also stated that as of today the Fire Dept. has answered 285 calls which is 45 more than last year on this date.
- 8) **Old Business:** None

Town Meetings: Last Monday of each month, 7:00 PM, Town Hall

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9) New Business:

9.1 AFG FEMA \$20,000.00 Training Grant Expenditure

Motion to discuss by Alderman Paszek; seconded by Vice Mayor Roth. LT. Barnett stated that this would be used for Fire Fighter 2 training equipment used in Ashland City. It will be for fuel fires, propane tank fires etc. and will allow them to complete this training in Ashland City and not have to travel to do this training. Some of the equipment will be mobile so some training can be done in Pegram. They will reimburse up to 5%. Motion to solicit bids for this equipment by Alderman Anderson; seconded by Vice Mayor Roth. Vote: John Louallen-yes, Rankine Roth-yes, Pat Anderson-yes, Michael Paszek-yes. Absent: Bob Sanders. Motion carried.

9.2 AFG FEMA Recruitment and Retention Grant Application

Motion to discuss by Vice Mayor Roth; seconded by Alderman Paszek. They will be meeting soon to determine how the money will be spent. Likely it would be spent on advertisement, social media etc. Motion to approve AFG FEMA Recruitment and Retention Grant Application by Mayor Louallen; seconded by Alderman Anderson. Vote: Louallen-yes, Roth-yes, Anderson-yes, Paszek-yes. Absent: Bob Sanders. Motion carried.

9.3 PFD PAT Testing and Rules/Regulations

Motion to discuss by Vice Mayor Roth; seconded by Alderman Paszek. Pegram Fire Dept. has never had an agility or physical test before but they will now be required. They are in accordance with the International Association of Fire Fighters and the International Association of Fire Chiefs. They will be tested here in seven (7) stages and it will be a timed event. Fifteen (15) minutes time limit for probationary fire fighters and ten (10) minutes for continuing rank/promotion. Motion to approve a resolution to amend the Rules and Regulations in section 1, sub-section 3 and section 2, sub- section 6 as per attached as well as approving the Pegram Fire Department agility test and waiver by Mayor Louallen; seconded by Alderman Paszek. Vote: Louallen-yes, Roth-yes, Anderson-yes, Paszek-yes. Absent: Bob Sanders. Motion carried. Resolution number will be 21-174.

9.4 Beverly Hills Drive Repairs – RFP

This is to get approval for getting bids to do road repair work on Beverly Hills Drive, Walkup Road at Hwy 70 and on Zapata Drive. Motion to ratify getting bids for road repairs with bid opening date of Oct. 7, 2021 by Alderman Anderson; seconded by Vice Mayor Roth. Vote: Louallen-yes, Roth-yes, Anderson-yes, Paszek-yes. Absent: Bob Sanders. Motion carried.

9.5 Public Works Employee Leave of Absence

Larry Martin has requested a Leave of Absence (LOA) from Sept. 3, 2021 to Nov. 6, 2021. Per our personnel policy an employee can request a LOA for up to one (1) year. During the LOA the employee is still eligible for health insurance but the employee must pay the full amount of insurance. Motion to approve as presented and review at Oct. meeting by Mayor Louallen; seconded by Alderman Anderson. Vote: Louallen-yes, Roth-yes, Anderson-yes, Paszek-yes. Absent: Bob Sanders. Motion carried.

9.6 New Fire Recruit Patrick Irwin

Per Lt. Barnett, Patrick Irwin has submitted an application to become a volunteer with the Pegram Fire Dept. and has previous experience in Williamson County. Motion to accept Mr. Irwin's application pending pre-employment screenings by Alderman Paszek; seconded by Mayor Louallen. Vote: Louallen-yes, Roth-yes, Anderson-yes, Paszek-yes. Absent: Bob Sanders. Motion carried.

10) **Adjournment:** 7:30 pm

Motion to adjourn by Vice Mayor Roth; seconded by Alderman Anderson. Vote: All present in favor; motion carried.

John Louallen, Mayor

Jamie Mrzena, Recorder

Date