

**Town of Pegram Board of Mayor and Aldermen  
Order of Business Jan. 25, 2021  
Minutes**

**Public Hearing**

Mayor Louallen opened Public Hearing at 7:04 pm

**Ordinance 20-140**

An Ordinance Adopted for the Purpose of Amending Section 14-503(2) of the Town of Pegram Municipal Code and Article 5, Section 5.070 of the Town of Pegram, Zoning Ordinance and the Official Zoning Map of Pegram, Tennessee, all Regulating Development Within the Corporate Limits of Pegram, Tennessee, to Minimize Danger to Life and Property Due to Flooding and to Maintain Eligibility for Participation in the National Flood Insurance Program.

No comments from the audience. Mayor Louallen closed the Public Hearing at 7:05 pm

**ORDER OF BUSINESS**

**1) Call to Order: 7:05 pm**

I am Mayor John Louallen and I hereby call the Jan. 25, 2021 meeting of the Pegram Board Mayor and Alderman to order. The meeting is being made available to public participants via live video stream on the Zoom application. The meeting ID will be available on [www.pegram.net](http://www.pegram.net) prior to the meeting.

**2) Roll Call:** Present: John Louallen, Rankine Roth, Pat Anderson. Present via zoom: Bob Sanders

Michael Paszek. Also present: Martha Brooke Perry, Attorney and Jamie Mrzena, Recorder.

**3) Pledge of Allegiance:** Led by Pat Anderson

**4) Minutes of the Previous Meeting Approval and/or Correction:** Dec. 3, 2020 and Special Called meeting on Dec. 7, 2020 and Special Called meeting on Dec. 28, 2020 (first reading of Ord. 20-140) Motion to approve previous minutes and waive reading of Dec. 3, 2020, Dec. 7, 2020 and Dec. 28, 2020 meetings by Alderman Paszek; seconded by Vice Mayor Roth. Vote: Louallen-yes, Roth-yes, Anderson-yes, via zoom; Paszek-yes, Sanders-yes. Motion carried.

**5) Announcements and Communication from the Mayor:** Mayor Louallen would like focus on cleaning up the Park this spring. This would involve staining and sealing the gazebo, the stage areas and the benches throughout the Park. John Forrest may be able to get Lowe's to donate some paint for the areas that need painting and a contractor to donate the labor. The Mayor would also like to paint the inside of the Park and Rec. building. Mayor Louallen has talked to the

Sheriff about getting help with trash pickup on Hwy 70 and on Sam's Creek. Sheriff Breedlove stated that as soon as he had some inmates available he would do what he could to help with trash pickup.

- 6) **Public Forum:** Leigh Ann Cook Richards stated that as a former member of the now disbanded Friends of Pegram Park she appreciated that the Town is continuing to keep the Park up for the citizens.

7) **Reports from Committees, Board and Town Officials/Department Heads:**

**Verbal Reports:** a) **Alderman:** None  
b) **City Attorney:** None  
c) **Fire Chief:** None

8) **Old Business:**

8.1 Ordinance 20-140

An Ordinance Adopted for the Purpose of Amending Section 14-503(2) of the Town of Pegram Municipal Code and Article 5, Section 5.070 of the Town of Pegram, Zoning Ordinance and the Official Zoning Map of Pegram, Tennessee, all Regulating Development Within the Corporate Limits of Pegram, Tennessee, to Minimize Danger to Life and Property Due to Flooding and to Maintain Eligibility for Participation in the National Flood Insurance Program. (second reading)

Motion to discuss Ordinance 20-140 by Alderman Anderson; seconded by Vice Mayor Roth. Attorney Perry stated that since the flood ordinance was in both our Municipal Code and our Zoning that they be consolidated into the Zoning only. This was done so there would only be one change each time the flood map was updated. Motion to approve Ordinance 20-140 as presented by Mayor Louallen; seconded by Vice Mayor Roth. Vote: Louallen-yes, Roth-yes, Anderson-yes, via zoom: Sanders-yes, Paszek-yes. Motion carried.

9) **New Business:**

9.1 Steve Roberts

Motion to discuss by Vice Mayor Roth; seconded by Alderman Anderson. Mr. Roberts has asked for the refund of the building permit in the amount of \$720.00 due to the fact that another business was not required to follow the commercial requirements Mr. Roberts is being asked to follow.

The former Building and Codes personnel made an error and issued a different commercial business a permit without the required commercial building requirements. Following the guidelines of the Building and Codes personnel; a permit was issued to Mr. Roberts in error. Mayor Louallen recommends a refund due to the City's error. Attorney Perry suggested that the motion mention that in light of the specific circumstance in this case and the errors made that the refund be approved. Motion to approve Mr. Robert's refund of \$720.00 due to the circumstances in this case and the errors made by the City by Alderman Paszek; seconded by Vice Mayor Roth. Vote: Louallen-yes, Roth-yes, Anderson-yes. Via zoom: Sanders-yes, Paszek-yes. Motion carried.

9.2 South Cheatham Little League contract

Motion to discuss by Alderman Anderson; seconded by Vice Mayor Roth. Mayor Louallen stated that the fees of \$2500.00 were paid in 2020 for the Little League season. Due to COVID the season was cancelled. The fees paid in 2020 will be rolled to the 2021 season. There was a minor change to the contract addressing COVID and that the CDC guidelines be followed. Motion to approve the contract between the Town of Pegram and South Cheatham Little League be approved by Alderman Anderson; seconded by Vice Mayor Roth. Vote: Louallen-yes, Anderson-yes, Roth-yes. Via zoom: Sanders-yes, Paszek-yes. Motion carried.

9.3 Right of Easement-4410 Hanna Ford Rd.

Mr. Richardson was given information about an easement to this property. Attorney Perry did a title search and found a lawsuit against the Town about the 50 foot right of way. Attorney was unable to find any type of deed to the Town to this effect; therefore the Town doesn't have the right to extinguish said easement. Attorney stated that the Town has no action to take in this matter and a letter will be drafted for Mr. Richardson to this effect.

9.4 Pegram Park score boards

Motion to discuss by Vice Mayor Roth; seconded by Alderman Paszek. Mr. John Forrest of 605 Bluff View Dr. has gotten someone who will reface the scoreboards on fields 2 and 3, replace the existing sign and add their sponsorship signs. All of this will be donated and at no charge to the Town. Mr. Forrest was thanked for the time put into this and the improvement it will make to the Park. Motion to approve as presented by Mayor Louallen; seconded by Vice Mayor Roth. Vote: Louallen-yes, Roth-yes, Anderson-yes, via zoom: Sanders-yes, Paszek-yes. Motion carried.

9.5 John Poole's Audit Contract for July 1, 2020 to June 30, 2021 - \$3200.00

Motion to discuss by Vice Mayor Roth; seconded by Alderman Paszek. Jamie Mrzena, Town Recorder, stated that Mr. Poole comes and does an audit every year and it is then sent to the Comptroller's office. Motion to approve contract for audit in the amount of \$3200.00 by Vice Mayor Roth; seconded by Mayor Louallen. Vote: Louallen-yes, Roth-yes, Anderson-yes, via zoom: Sanders-yes, Paszek-yes. Motion carried.

9.6 Approve PEMB October 22, 2020 minutes

Motion to approve PEMB minutes and waive reading by Vice Mayor Roth; seconded by Mayor Louallen. Vote: Louallen-yes, Roth-yes, Anderson-yes, via zoom: Sanders-yes, Paszek-yes. Motion carried.

10) **Adjournment:** 7:42

Motion to adjourn by Vice Mayor Roth; seconded by Mayor Louallen. Vote: All present and via zoom in favor; motion carried.

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John Louallen, Mayor

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Jamie Mrzena, Recorder

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Date

Town Meetings: Last Monday of each month, 7:00 PM, Town Hall  
[www.pegam.net](http://www.pegam.net)