Pegram, TN
Building Permit Procedures

Applicants may request an application packet at Pegram Town Hall Monday through Friday, 8 AM until 4 PM. (Office is closed from noon until 1 PM each day.) Packet can be faxed by calling 615-646-0773. After returning completed packet (along with required documentation), application will be processed as expeditiously as possible.

New Construction Residential applications will normally be processed within (5) five business days. New Construction Commercial applications will vary with each project with processing anywhere from 20 to 30 days.
All other building permits will normally be processed between 2 to 4 business days depending on size of project.

Applicant will need to provide the following to Pegram Building Inspector:

1. Completed Application
2. Plans of Construction
3. Proof of fees paid to Cheatham County (Development Tax and adequate facilities tax)
4. Contractor's license
5. Certificate of insurance
6. Perk test from Environmental Office (if applicable)
7. Flood Plan (if applicable)

Fees:

Residential	**Commercial**
Minimum fee - $50.00	Minimum fee - $200.00
Re-inspection fee - $40.00	Adjustment for understated sq. ft. - $50.00

Building Permit: (Work must begin within 180 days; permit invalid after 1 year; can extend for 180 days if requested in writing and justifiable at one-half the cost of the original permit.)

Adequate Facilities Tax	**(Residential)** $.75 per total heated sq. ft. **(Commercial)** $.40 per total heated sq. ft.
Building Permit	**(Residential)** $.60 per total sq. ft includes anything under roof porches, basements, garages, decks, etc. **(Commercial)** $.60 per total sq. ft includes anything under roof porches, basements, garages, decks, etc.
Driveway Fee	$25.00 If a driveway connects to a State Hwy, it has to be approved by County and State (provide copy to Pegram Building Inspector).

Sewer Fees — If applicable, collect at this time. (See list of fees; Commercial to be determined by Engineer.

FEES WILL DOUBLE IF ANY WORK IS STARTED WITHOUT OBTAINING THE PROPER PERMITS!

Footing, Framing & Final inspections are done by the Building Inspector – 646-0773. 24 hour notice is mandatory.
Plumbing and Mechanical inspections are approved by the Building Inspector – 646-0773. 72 hour notice is mandatory.
Footing inspection to be approved before the concrete is poured.

Electric Permits and inspections are handled through Dickson Electric Dept. 446-9051. Copy of approved inspections must be presented to Pegram Building Inspector for Town records.

Gas Permits and inspections are handled through Greater Dickson Gas Authority 441-2830. Copy of approved inspections must be presented to Pegram Building Inspector for Town records.

Water Tap, Service, etc are handled through Second South Cheatham Utility District 952-3094.

Sprinkler systems – See Building Inspector. (Sprinkler systems are required for various types of non-residential permits.)

All applicants for residential permits must show receipts or exemption forms from Cheatham County Building Commission prior to making application, showing County Adequate Facilities Tax and Development Fees have been paid or exempted. Not applicable for simple additions to existing homes (unless new separate living unit) or the addition of outbuildings such as garages, storage/utility sheds, porches, breezeways, workshops, swimming pools, etc.

Anyone attempting to obtain a permit on a construction project over $ 25,000 must be: (1) a licensed contractor through the State of Tennessee or (2) A homeowner.
The Contractor must have a copy of his state license and general liability insurance for the building permit file.

To contact Building Inspector, call 615-646-0773, ext. 3.

TOWN OF PEGRAM
APPLICATION FOR BUILDING PERMIT

PERMIT NO: _____

APPLICATION ACCEPTED BY: _____ PERMIT APPROVED BY: _____ DATE: _____

Project Address	
Subdivision	Lot No.
Map	Parcel
Property Owner	Primary phone
Address (if different from project address)	
Contractor	State Contractor License #
Address:	Phone
Use of Building:	
Class of Work: ___ New Construction ___ Building Addition ___ Accessory Building ___ Roof ___Residential Remodel ___ Commercial Remodel ___ Deck ___Demolition ___ House Move ___ House Removal ___ Driveway	
WITHIN FLOODPLAIN: YES_____ NO_____	
Value of Construction: _____	
Permit Fee: (other than new construction) $ _____	

Residential Construction:

Building Permit:	$.60 X _____ total sq. ft	= $_____
Adequate Facilities Tax:	$.75 X _____ heated sq. ft	= $_____

Non-residential Construction:

Building Permit:	$.60 X _____ total sq. ft	= $_____
Adequate Facilities Tax:	$.40 X _____heated sq. ft	= $_____
Driveway Permit		= $_____
Paid by: _____ check # _____ cash / Receipt # _____	Total	= $_____

I hereby certify that I have the authority to make application for the above project, that all information is correct and all provisions of laws and ordinances governing this work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction.
Signature of Property Owner or Authorized Agent_____ **Date:** _____

NOTICE: It is unlawful to begin the excavation of ANY structure or alter ANY structure until the inspector has given final approval for the permit. The permit approval shall be "prior" to work commencing. This permit becomes null and void if work or construction is suspended or abandoned for a period of 6 months at any time after work has commenced. Contractors applying for permits of projects with contract value of $25,000 or more will be required to have a proper Tennessee Contractor's License valid for amount of value and in the field of work to be done. Certificate of Insurance is also required.

WHEN SIGNED BY BUILDING OFFICIAL, THIS APPLICATION SERVES AS YOUR BUILDING PERMIT.

Cheatham County 911 Addressing
Application

Instructions:

- In order to receive a 911 Address you must fill out this application and return it to Pegram Town Hall, Monday through Friday between 8:00 am and 4:00 pm.
- Once you have completed and turned in the application you will receive an address within (7) seven business days.
- Property to be addressed has to be clearly marked.
- If you have any questions please call 615-646-0773.

Building Permit #:_____

Date of Application:_____ Daytime phone number:_____

Name and Address of Person requesting address:

_____

Street name for property:_____

Subdivision Name:_____ Lot Number:_____

Map and Parcel:_____

Name of person who will reside at the address (if known):_____

For Office Personnel Only:

Date submitted to 911 office:_____

Assigned 911 address:_____

Assigned by:_____ Date:_____

Application For Street Entrance Permit
Pegram, TN

Permit #: _____

Note: If property fronts a state route, driveway permit must be obtained from Tennessee Department of Transportation at 792-5177.

Applicant's name:_____ Date:_____

Applicant's mailing address _____ Phone: _____

Property address or description _____

_____

_____

It is understood and agreed that approval of this application is subject to the applicant's full compliance with the requirements and specifications as stated in the Town of Pegram, TN Ordinance 1992-6 regarding rules and regulations for the construction of driveways along city streets in Pegram, Tennessee.

It is also understood that any required corrections ordered by the Building Inspector will be completed by _____, or the Town shall make the required corrections and charge the cost plus fines against the property through which the driveway passes.

Property Owner/Authorized Signature_____ Date_____

_____

Permit Fee: $25.00 Receipt No. _____ Date: _____

Permit Approved by: _____, Pegram Building Inspector

Tennessee Board for Licensing Contractors
500 James Robertson Parkway; Nashville, TN 37243
(615) 741-8307 or 800-544-7693 / http://tn.gov/commerce/boards/contractors/

HOMEOWNER'S AFFIDAVIT FOR BUILDING PERMIT

Notice: This is to make you aware of the practice of unlicensed contractors requiring the homeowner to obtain a building permit in order to circumvent the licensing law and from being liable for any injuries on the jobsite, nonpayment (which may result in liens), and local code requirements. Licensed contractors must provide proof of insurance, financial solvency and pass exams.

Pursuant T.C.A. § 62-6-103, an owner of property may construct a single residence once every two (2) years, for their own use, and not for resale, lease or rent. Anyone hired by the homeowner would be considered a prime contractor or a construction manager, and they are not exempt from the license requirements. To ensure they are properly licensed with the correct license classification and monetary limit, please check with the Contractor's Board at: 1-800-544-7693 or the License Roster Search at: http://licsrch.state.tn.us/

PLEASE CHECK AND SIGN:

☐ 1. I have not applied for a homeowner permit within the last two (2) years.

☐ 2. I will perform all the work for which the building permit was issued except where otherwise noted, and those hired must show proof of license.

☐ 3. If I hire a construction manager to oversee the project, the construction manager will be properly licensed.

☐ 4. Should I cease to act as the owner-builder of the project, and hire a contractor to complete the project, I will request the permit to be voided and the contractor will apply for a new permit.

☐ 5. I am responsible for any required workers compensation and general liability insurance.

I, _____ certify reading the above statements and understand
[Homeowner Name(s)]
the requirements and responsibilities that accompany a Homeowner's Permit.

Property Owner(s):_____

Signed:_____ Date:_____

as of July 1, 2019

Pegram Sewer System Fees

Residential connection Fees to Town of Pegram

Application Fee: $100 (Ordinance 2006-35, 203.2 (b) (1))
Application for Discharge/Inspection: $50 (Ordinance 2006-35, 18-303)
Tap (if using ¾" water meter): $600
Privilege Fee: $2000
Total to Town to connect: $2750

Non-residential Fees to Town of Pegram – To be determined by Town Engineer

(There are additional fees to private contractor for installing tank and line from tap to home)

Monthly Fees after connection:

Monthly full user charge based on gallon usage: see Resolution 2019-159

Residential User Rates

Base Charge	$24.00
0-2000 gallons	$ 7.79 per 1000 gallons
2001 - 4000 gallons	$ 8.02 per 1000 gallons
4001 gallons and over	$ 8.26 per 1000 gallons

Residential Inspection/Maintenance Fee

$10.12 per month

Commercial User Rates

Base Charge	$24.00
0-2000 gallons	$ 7.79 per 1000 gallons
2001 - 4000 gallons	$ 8.02 per 1000 gallons
4001 gallons and over	$ 8.26 per 1000 gallons

Commercial Inspection/Maintenance Fee

$10.81 per month