

**Town of Pegram Board of Mayor and Aldermen
Order of Business July 27, 2020
Minutes**

ORDER OF BUSINESS

- 1) **Call to Order:** 7:05
- 2) **Roll Call:** Present: Bob Sanders, Charles Morehead, Bill Herbert, Pat Anderson, Michael Paszek. Also present: Martha Brooke Perry, Attorney and Jamie Mrzena, Recorder.
- 3) **Minutes of the Previous Meetings Approval &/or Correction:** June 29, 2020
Motion to approve previous minutes and waive reading by Vice Mayor Herbert; seconded by Alderman Sanders. Vote: All present in favor; motion carried.
- 4) **Announcements and Communication from the Mayor:** Letter from the State for 2019-2020 budget & John Poole's response
Jamie Mrzena stated that Mr. Poole posted our post employment benefits and the State did not approve of how it was done. Mr. Poole has discussed this with the State and made the necessary corrections. The State did approve the 2019-2020 budget.
- 5) **Concerns and Comments from the Audience:** Steve Roberts would like to have the 30 foot easement at the end of Francis Lane removed.
- 6) **Reports from Committees, Board and other Town Officers/Department Heads:**
Verbal Reports: a) Alderman; b) City Attorney; c) Fire Chief;
Alderman Sanders asked about the weather radios and it was decided to bring up at a staff meeting. Vice Mayor Herbert mentioned the detention pond on the Becker's property and that a letter had been sent to them giving them thirty (30) days to complete. The thirty (30) days is up Aug. 9, 2020. The Becker's are beginning to make a move on this detention pond and we need to be sure that he complies with what has been laid out for him. Randy Howington, a contractor, contacted the Engineer to get the specs on the detention pond in order to try to get this started.
- 7) **Old Business:** None
- 8) **New Business:**
 - 8.1 Letter from State approving 2020-2021 budget
Motion to discuss by Vice Mayor Herbert; seconded by Alderman Sanders. The budget for the 2020-2021 year has been approved by the State.
 - 8.2 A Resolution 2020-167 A Resolution Amending the Town of Pegram Personnel Policy to Provide for the Additional Carryover of Vacation Time and Paid Time Off for the 2020 Calendar Year
Motion to discuss by Vice Mayor Herbert; seconded by Alderman Paszek. Motion to approve for

Town Meetings: Last Thursday of each month, 7:00 PM, Town Hall

www.pegram.net

Vacation and Paid Time Off from 2020 Calendar Year to be rolled over to 2021 Calendar Year if not used by Vice Mayor Herbert; seconded by Alderman Sanders. Vote: Sanders-yes, Morehead-yes, Herbert-yes, Anderson-yes, Paszek-yes, motion carried.

8.3 Sewer audit approved by the Department of Environment & Conservation for our State Revolving Fund loan

Motion to discuss by Vice Mayor Herbert; seconded by Alderman Paszek. The sewer audit was approved for our State Revolving Fund loan

8.4 Speed humps and painted markings

Motion to discuss by Vice Mayor Herbert; seconded by Alderman Paszek. It was discussed and approved during the pre-construction paving meeting to have Rogers Group insert speed humps in the areas where we were already paving and could use asphalt speed humps due to the fact they were cheaper than the ones we had purchased and we could use the ones already purchased on other roads. The ones installed were not put in per specs. The markings are not on the road because Rogers Group said that the asphalt had to cure for 30 days. Mayor Morehead, Brad Bivens, City Engineer, and Larry Martin rode the roads that had been paved and all the issues were pointed out and documented. Brad will get with the Rogers Group and see that all the issues are corrected. No check will be signed until these issues are corrected per Mayor Morehead.

8.5 Memorandum of Agreement-Sewer access road on Walkup Rd

Motion to discuss by Vice Mayor Herbert; seconded by Alderman Sanders. Melissa McWright requested that since the original agreement with the Town was never recorded that this Memorandum be put into effect. It states that the road to the sewer plant would be paved if requested but that the Town had one (1) year from date of written request to pave said road. The lease for the dripfield does include reference to upgrade the road but had no reference to the access for the road. Motion to approve with corrections and to allow the attorney to make corrections without conflict of interest by Vice Mayor Herbert, seconded by Alderman Anderson. Vote: Sanders-yes, Morehead-yes, Herbert-yes, Anderson-yes, Paszek-yes; motion carried.

8.6 Discuss easement on Francis Lane

Motion to discuss by Alderman Paszek; seconded by Alderman Anderson. Steve Roberts has requested the easement of the Town on Francis Lane be abandoned. Martha Brooke Perry, our Attorney, stated that she would research how long Francis Lane is and what the easement is. The Town could then consider the request to abandon the rights to Francis Lane past 5035 Francis Lane. In the process, letters would have to be sent to the homeowners letting them know of the change. Once this is done, the existing property lines would then adjust to the center of the abandoned easement.

9) **Adjournment:** 8:08

Motion to adjourn by Alderman Anderson; seconded by Vice Mayor Herbert. Vote: All present in favor; motion carried.

Charles Morehead, Mayor

Jamie Mrzena, Recorder

Date