

**Town of Pegram Board of Mayor and Aldermen
Order of Business/May 28, 2015
Minutes**

ORDER OF BUSINESS

- 1) **Call to Order** by Mayor Morehead at 7:02 PM.
- 2) **Roll Call**
Present: Aubrey Chambers, Bob Sanders, Charles Morehead, Warren Miller and Bill Herbert.
Also present were Attorney Martha Brooke Perry and Recorder Jamie Mrzena.

Alderman Sanders moved to recess; seconded by Alderman Chambers.

PUBLIC HEARINGS

Opened by Mayor Morehead at 7:02 PM.

Ordinance 2015-102: An Ordinance Adopting The 2015-2016 Budget

Ordinance 2015-103: An Ordinance Repealing in Full Ordinance 2009-74 Regarding duties of Mayor

Ordinance 2015-104: An Ordinance Amending Section 1, Section 3 and Section 6 of the Town of Pegram Purchasing Procedures

Ordinance 2015-105: An Ordinance Creating the Position of Fire Marshall and Amending Section 7-207 of the Town of Pegram Municipal Code

No comments on any of the above. Mayor Morehead closed the Public Hearings at 7:04 PM.

Town Meeting reconvened at 7:04 PM.

- 3) **Minutes of the Previous Meetings Approval &/or Correction:** Town Meeting: 04/30/15
Vice Mayor Herbert moved to approve and waive the reading; seconded by Alderman Chambers. No discussion. **Vote:** All favored; motion carried.
- 4) Announcements and Communication from the Mayor
 - 4.1 Next Fourth of July celebration meeting is at Town Hall on Monday, June 1 at 6:30 PM.
All volunteers are welcome.
- 5) Concerns and Comments from the Audience
 - 5.1 Ann Carty, Program Director of the ARK Community Resource Center, stated that she is requesting permission to use the Park for a "back to school kick-off" event on August 9. It will be held for South Cheatham County students and provides them with school supplies. There will be free food and other services. They will need to put up several small tents.
- 5) **Reports from Committees, Board and other Town Officers/Department Heads**
 - 6.1 Verbal Reports:
 - a) Attorney Perry advised that the order of agenda items 8.2 and 8.3 need to be reversed. Capital Improvements Plan needs to be voted on before establishing the privilege tax.
 - b) Fire Chief Stuart gave an update on the new Fire Hall. Edwin Hogan attended the County Board of Zoning Appeals meeting and site plan has been approved.

Town Meetings: Last Thursday of each month, 7:00 PM, Town Hall

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Excavation on property will hopefully begin in two weeks. Fire hydrant and water tap are to be installed on property next week. Engine for new Fire Hall is here and in possession of Edwin Hogan. This engine was provided by the County. Chief Stuart hasn't heard anything on either grant (Forestry for pagers and FEMA Assistance Fire Fighters for air packs). Chief Stuart asked if July 4th committee wanted the Fire Department to shoot fireworks and host the junior challenge again this year.

6.2 Written Reports: None

6) Old Business

7.1 Ordinance 2015-102: An Ordinance Adopting The 2015-2016 Budget (Final Reading)
Vice Mayor Herbert moved to approve; seconded by Alderman Miller.

Discussion: None. **Vote:** Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.

7.2 Ordinance 2015-103: An Ordinance Repealing In Full Ordinance 2009-74 (re: duties of Mayor) (Final Reading)

Vice Mayor Herbert moved to approve; seconded by Alderman Miller.

Discussion: None. **Vote:** Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.

7.3 Ordinance 2015-104: An Ordinance Amending Section 1, Section 3, And Section 6 Of The Town Of Pegram Purchasing Procedures (Final Reading)

Vice Mayor Herbert moved to approve; seconded by Alderman Sanders.

Discussion: Attorney Perry called attention to minor changes requested at April meeting stating that the Board members have the revised copies of Ordinance. Attorney Perry advised that she will add the clarifying language at Section 1, paragraph 3 to mirror that which was added in Section 1, paragraph 2.

Vote: Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.

7.4 Ordinance 2015-105: An Ordinance Creating The Position Of Fire Marshal And Amending Section 7-207 Of The Town Of Pegram Municipal Code (Final Reading)

Vice Mayor Herbert moved to approve; seconded by Alderman Sanders.

Discussion: Attorney Perry stated that the spelling of the word "Marshall" will be corrected to "Marshal". **Vote:** Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.

7) New Business

8.1 Resolution 2015-138: Authorizing The One-time Use Of The Town Of Pegram, TN Tent By The Members of Safe Haven Cheatham County - Courtney's House

a) *Alderman Chambers moved to discuss; seconded by Alderman Sanders.*

Discussion: They asked to borrow tent for a fund raiser at Riverbluff Park on June 6, 2015.

b) *Alderman Chambers moved to approve; seconded by Alderman Sanders.* No discussion. **Vote:** All favored; motion carried.

8.2 Ordinance 2015-107: An Ordinance Approving A Capital Improvements Program, Together With A Financial Plan Utilizing Adequate Facilities Tax Monies Imposed Upon New Development Within The Municipality (First Reading)

- a) *Alderman Chambers moved to discuss; seconded by Alderman Sanders.*
No discussion.
- b) *Alderman Chambers moved to approve Ordinance 2015-107 and set a public hearing for June 25 prior to Town Meeting; seconded by Alderman Sanders.*
No discussion. **Vote:** All favored; motion carried.
- 8.3 Ordinance 2015-106: An Ordinance Renewing Ordinance 1998-2 With Respect To Establishing A Privilege Tax On New Development (First Reading)
- a) *Alderman Chambers moved to discuss; seconded by Alderman Sanders.*
Discussion: Attorney Perry noted 2 corrections that need to be made. "2015-2020" needs to be changed to "2016-2020" and under Section 5 (5) (b) Floor Area; last line to be corrected to say "or which could be heated or air-conditioned at a future date".
- b) *Alderman Chambers moved to approve Ordinance 2015-106 and set a public hearing for June 25 prior to Town Meeting; seconded by Alderman Miller. **Vote:** Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.*
- 8.4 Road Paving
- Alderman Chambers moved to direct Engineer Bivens to proceed with preparation of bid package to be presented at June Town Meeting; seconded by Alderman Sanders.*
Discussion: 2015 Paving Plan from Engineer Bivens was discussed with Board in agreement to pave Scenic View from Beverly Hills to Scenic View Terrace, from 532 to 574 Thompson Rd and possibly Thompson Rd from Beech Hill to creek. Rod Rodriguez, general contractor, has quoted an estimate of \$6000 to do the miscellaneous ditching and culvert work and approximately \$1500 to grade Barry LN.
Vote: Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.
- 8.5 Approve expenditure of \$1360 playground work at park to Rod Rodriguez
Vice Mayor Herbert moved to approve; seconded by Alderman Chambers.
Discussion: Scope of work was to dig up playground equipment, place dirt in new area for playground equipment and move playground equipment to new area.
Vote: Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.
- 8.6 Award bid for Fire Department's 1994 Suburban
- a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Miller.* Discussion: Two bids were received; one from Crystal Durham for \$1077.00 and the other from Aubrey Chambers for \$1555.00. Alderman Chambers recused himself from vote due to conflict of interest.
- b) *Vice Mayor Herbert moved to approve bid from Aubrey Chambers in amount of \$1555.00; seconded by Alderman Sanders.* No discussion. **Vote:** Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.
- 8.7 ARK Community Resource Center Park Use
- a) *Alderman Chambers moved to discuss; seconded by Alderman Sanders.*
Discussion: ARK Community Resource Center is requesting permission to use the Park for a "back to school kick-off" event on August 9. Fees will be waived.
- b) *Alderman Chambers moved to approve; seconded by Alderman Sanders.*
Vote: All favored; motion carried.

8.8 Appointment of Fire Marshal

Alderman Chambers moved to appoint Fred Page as Fire Marshal; seconded by Alderman Miller. No discussion. Vote: All favored; motion carried.

- 9) **Adjournment:** *Alderman Chambers moved to adjourn; seconded by Alderman Miller. Adjourned at 7:37.*

Charles Morehead, Mayor

Jamie Mrzena, Recorder

Date Approved