

**Town of Pegram Board of Mayor and Aldermen
Order of Business/October 30, 2014
Minutes**

ORDER OF BUSINESS

- 1) **Call to Order** by Mayor Morehead at 7:02 PM.
- 2) **Roll Call:** Present: Aubrey Chambers, Bob Sanders, Charles Morehead, Warren Miller and Bill Herbert. Also present were Attorney Martha Brooke Perry, Engineer John Gahring and Recorder Jamie Mrzena.
- 3) **Minutes of the Previous Meetings Approval &/or Correction:** Town Meeting: 09/25/14
Bill Herbert moved to approve and waive the reading; seconded by Aubrey Chambers.
Discussion: Vice Mayor Herbert noted minor correction at 8.7. **Vote:** All favored; motion carried.
- 4) **Announcements and Communication from the Mayor**
 - 4.1 Christmas in the Park to be held on Saturday, December 13, 2014. There will be a planning meeting for CITP on Sunday, November 2nd at 1 PM at the Parks and Rec Bldg.
- 5) **Concerns and Comments from the Audience**
 - 5.1 Sharon Ingram, owner of Mud Puddle Pottery, announced that she is hosting a Holiday Art Festival November 21 through November 23 and asked the Board for permission to hang a banner over Highway 70.
- 6) **Reports from Committees, Board and other Town Officers/Department Heads**
 - 6.1 Verbal Reports:
 - a) Attorney: Attorney Perry presented two documents to the Board for their review. One is the latest draft copy of a contract with the County EMS establishing protocols and regulations for first responder services through the volunteer fire department. The other is a draft copy entitled "Memorandum of Agreement" which has been requested by the County with respect to the new fire station property purchased by Pegram at Little Pond Creek Rd. She suggested adding these to the next workshop for discussion of terms the Board would like to see added to contracts.
 - 6.2 PEMB: Lou Chambers stated that as required by ordinance every two years the PEMB director is required to report to the Board of Mayor and Alderman that the PEMB has reviewed the Emergency Operations Plan, held training and make any recommendations which are under new business. The above items are recorded in the PEMB minutes dated October 23, 2014.
 - 6.3 Written Reports: Building/Code report on file at Town Hall
- 7) **Old Business**
 - 7.1 Salt Bin
 - a) *Alderman Chambers moved to discuss; seconded by Alderman Sanders.*
Discussion: Mayor Morehead stated that after researching possible solutions to repair current salt bin, he has been told that there is no way to repair if planning to return salt to

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the bin. He has checked on options for building a new salt bin with cost being approximately \$12,000.

b) *Alderman Chambers moved to draw up plans and bid out construction of a 16 by 30 foot salt bin; seconded by Alderman Sanders.* Discussion: After more discussion regarding time frames and building options, Attorney Perry recommended recessing this meeting (after finishing new business) in order to draw up plans and research building options. Meeting will be continued on Thursday, November 6th at 7 PM.

c) *Alderman Chambers moved to withdraw his earlier motion and to table discussion; seconded by Alderman Miller.*

8) **New Business**

8.1 Award bid for sewer treatment plant construction

a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Sanders.* Discussion: Three bids were received. Bidders were Norris Brothers Excavating for \$1,832,000; EcoStruct Group, LLC for \$429,123; Adenus for \$423,501.

b) *Alderman Chambers moved to award to Adenus for \$423,501; seconded by Alderman Miller.* Discussion: Engineer Gahring stated bid packages have been reviewed and recommended low bidder Adenus. **Vote:** Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.

8.2 Resolution 2014-136: A Resolution to Award a Construction Contract for Proposed Wastewater Facility Improvements.

a) *Alderman Chambers moved to discuss; seconded by Alderman Sanders.*

Discussion: Engineer Gahring explained that this resolution is part of the package required by the State for the SRF Loan.

b) *Vice Mayor Herbert moved to approve; seconded by Alderman Miller.* No discussion. **Vote:** Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.

8.3 Award bid for general contractor

a) *Alderman Chambers moved to discuss; seconded by Alderman Miller.* Discussion: Two bids were received: one from Dave Jones and one from Rod Rodriguez. Jones bid 2 of 5 categories requested and Rodriguez bid 5 of 5 categories. Vice Mayor Herbert stated that his recommendation is to accept Rodriguez although his hourly rates were higher, he did bid all five categories. *Alderman Miller moved to award bid to Rodriguez; seconded by Vice Mayor Herbert.* **Vote:** Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.

8.4 Award bid for surplus of chipper

a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Chambers.* Discussion: Three bids were received: Don Nix for \$877.00; Gene Evans for \$800.52; Joseph Chester for \$875.00.

b) *Vice Mayor Herbert moved to award to high bid of \$875.00 from Chester; seconded by Alderman Miller.* **Vote:** Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.

8.5 November/December meeting schedule (Town Meeting - 12/4)

Alderman Chambers moved to combine the November and December Town meetings to be held on Thursday, December 4, 2014; seconded by Alderman Sanders. No discussion. **Vote:** All favored; motion carried.

8.6 PEMB: Approve recommended changes to the Pegram Emergency Operation Plan

Alderman Chambers moved to approve; seconded by Alderman Miller. No discussion.

Vote: All favored; motion carried.

- 8.7 PEMB: Approve changes to Pegram Emergency Management Board member terms
Alderman Chambers moved to approve; seconded by Alderman Miller.
Discussion: Purpose is to stagger members terms so all members don't change at the same time. **Vote:** All favored; motion carried.
- 8.8 Approve emergency repair of the dump truck transmission and clutch for \$1200
Alderman Chambers moved to approve; seconded by Alderman Miller. No discussion.
Vote: Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes.
All favored; motion carried.
- 8.9 Approve emergency repair of Fire Department TSH's transmission for \$3460.70
Alderman Chambers moved to approve; seconded by Alderman Miller. No discussion.
Vote: Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes.
All favored; motion carried.
- 9.0 Request from Mud Puddle Pottery for banner across Hwy 70
a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Chambers.*
Discussion: Board recommendations were to contact the State and Dickson Electric since the banner will be hung over the state highway and will possibly be attached to utility poles.
b) *Alderman Chambers moved to approve the banner pending State approval and Dickson Electric approval if banner is hung on poles; seconded by Alderman Sanders.*
Vote: All favored; motion carried.

(Recess: Alderman Chambers moved to recess until Thursday, November 6, 2014 at 7 PM; seconded by Alderman Miller. Recessed at 8 PM.)

Mayor Morehead reconvened meeting Thursday, November 6 at 7 PM with Aubrey Chambers, Bob Sanders, Charles Morehead, Warren Miller, Bill Herbert and Recorder Jamie Mrzena present. The specifications of proposed salt bin were reviewed. Board discussed location which would be behind Town/Fire Hall towards Hickory Hollow Rd. Cost includes ClearSpan Building with seven year warranty at cost of \$4554 for everything with a 2½ week delivery time frame; concrete blocks at \$1470 (not delivered); concrete slab approximately \$8000; to move ditch approximately \$800-\$1,200 bringing total to approximately \$16,000. Recorder Mrzena to contact Attorney Perry to determine if project can be considered an emergency purchase.

d) *Vice Mayor Herbert moved to establish a budget not to exceed \$20,000 to build a 32 by 21 foot structure to contain salt for the Town of Pegram; seconded by Alderman Miller.*

Vote: Chambers-yes; Sanders-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.

- 9) Adjournment: *Alderman Chambers moved to adjourn; seconded by Alderman Sanders.*
Adjourned at 7:40 PM on November 6, 2014.

Charles Morehead, Mayor

Jamie Mrzena, Recorder

Date Approved

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