

Town of Pegram Board of Mayor and Aldermen
Order of Business/April 30, 2015
Minutes

ORDER OF BUSINESS

- 1) **Call to Order** by Mayor Morehead at 7:05 PM.
- 2) **Roll Call**
Present: Aubrey Chambers, Charles Morehead, Warren Miller and Bill Herbert.
Absent: Bob Sanders. Also present were Attorney Martha Brooke Perry and Recorder Jamie Mrzena.
- 3) **Minutes of the Previous Meetings Approval &/or Correction:** Town Meeting: 03/26/15
Vice Mayor Herbert moved to approve and waive the reading; seconded by Alderman Miller. No discussion. **Vote:** All favored; motion carried.
- 4) **Announcements and Communication from the Mayor**
 - 4.1 Added under New Business item 8.12: paving discussion.
 - 4.2 Added under New Business item 8.13: sewer plant service fee discussion.
 - 4.3 Next July 4th celebration meeting is May 4th, 6:30 PM at Town Hall. Volunteers are still needed.
- 5) **Concerns and Comments from the Audience**
 - 5.1 Carol Crook, Riverview Dr, inquired about the Engineer's recommendation for running the sewer to Berryvine Subdivision at corner of Thompson Rd and Riveview Dr and also asked about the start date of the project.
- 6) **Reports from Committees, Board and other Town Officers/Department Heads**
 - 6.1 Verbal Reports: Fire Chief Stuart thanked everyone who came out for the new Fire Station ground breaking on April 8. Building should be completed late summer or early fall. Fire truck to be housed in the new fire hall is in process of being purchased by the County. Mock crash was put on by emergency agencies at Harpeth High School today to inform students about "drinking and driving".
 - 6.2 Written Reports: None
- 7) **Old Business**
 - 7.1 Approve recommendation from Engineer and Planning Commission to run sewer from Station Dr to Riverview Dr to service Berryvine Subdivision.
 - a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Miller.* Discussion: The Engineer's report is consistent with engineering report from several years ago when first brought up.
 - b) *Vice Mayor Herbert moved to approve Engineer's recommendation; seconded by Alderman Miller.* **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.

Town Meetings: Last Thursday of each month, 7:00 PM, Town Hall

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8) **New Business**

- 8.1 Ordinance 2015-102: 2015-2016 Budget (First Reading)
- a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Miller. Discussion:* Changes to budget can still be made between now and final reading.
 - b) *Alderman Chambers moved to approve first reading; seconded by Vice Mayor Herbert. No discussion. **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.*
 - c) *Alderman Chambers moved to set a public hearing on May 28 prior to Town Meeting; seconded by Alderman Miller. **Vote:** All favored; motion carried.*
- 8.2 Ordinance 2015-103: An Ordinance Repealing In Full Ordinance 2009-74 (re: duties of Mayor) (First Reading)
- a) *Alderman Chambers moved to discuss; seconded by Alderman Miller. No discussion.*
 - b) *Vice Mayor Herbert moved to approve first reading; seconded by Alderman Chambers. No discussion. **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.*
 - c) *Alderman Chambers moved to set a public hearing for May 28 prior to Town Meeting; seconded by Vice Mayor Herbert. **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.*
- 8.3 Ordinance 2015-104: An Ordinance Amending Section 1, Section 3, And Section 6 Of The Town Of Pegram Purchasing Procedures (First Reading)
- a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Chambers. Discussion:* Purpose of this ordinance is to raise the purchasing limits for phone bids from \$4000 to \$10,000 and to raise the limit that requires advertising to anything over \$10,000 and to also clarify aggregate purchases.
 - b) *Vice Mayor Herbert moved to approve first reading; seconded by Alderman Miller. No discussion. **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.*
 - c) *Alderman Chambers moved to set a public hearing for May 28 prior to Town Meeting; seconded by Alderman Miller. **Vote:** All favored; motion carried.*
- 8.4 Ordinance 2015-105: An Ordinance Creating The Position Of Fire Marshal And Amending Section 7-207 Of The Town Of Pegram Municipal Code (First Reading)
- a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Miller. Discussion:* Fred Page is already a fire investigator and is the candidate for this position. This will be a Board appointed position and appointment will be made after final reading.
 - b) *Alderman Chambers moved to approve first reading; seconded by Alderman Miller. No discussion. **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.*
 - c) *Alderman Chambers moved to set a public hearing for May 28 prior to the Town Meeting; seconded by Alderman Miller. **Vote:** All favored; motion carried.*
- 8.5 Resolution 2015-137: Authorizing The One-time Use Of The Town Of Pegram, TN Tent By The Members Of The Fraternal Order Of Police Frank Jordan Memorial Lodge #81 (FOP#81)

- Vice Mayor Herbert moved to approve; seconded by Alderman Chambers.*
Discussion: Resolution is required to loan Town property. **Vote:** All favored; motion carried.
- 8.6 Approve semi-annual sewer debt write-offs
- a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Chambers.*
Discussion: Uncollectible amount of sewer debt for the past six months is \$407.23.
- b) *Alderman Chambers moved to approve; seconded by Alderman Miller.* No discussion. **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.
- 8.7 Approve July 4th Fireworks
- a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Chambers.*
Discussion: Three bids were requested with only one being turned in from Capitol Fireworks in the amount of \$2490.00.
- b) *Aldermen Chambers moved to approve bid from Capitol Fireworks in amount of \$2490.00; seconded by Alderman Miller.* No discussion. **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.
- 8.8 Discuss adopting 2015 ICC Building Codes
- a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Chambers.*
Discussion: Concern was expressed as to whether or not sprinklers are required in the 2015 codes. If they are included, ordinance will be drawn up to exclude since water lines in Pegram do not have adequate water pressure or volume to mandate sprinklers in Pegram.
- b) *Vice Mayor Herbert moved to direct Attorney Perry to proceed with preparation of ordinances adopting the 2015 ICC Building Codes; seconded by Alderman Chambers.* No discussion. **Vote:** All favored; motion carried.
- 8.9 Surplus Fire Department's 1994 Suburban
- a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Chambers.*
Discussion: Chief Stuart has requested that the minimum bid be set at \$1000.
- b) *Vice Mayor Herbert moved to approve with bid opening on May 28 at 3 PM; seconded by Alderman Miller.* No discussion. **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.
- 8.10 Discuss purchase of Public Works truck through State contract
- a) *Alderman Chambers moved to discuss; seconded by Alderman Miller.*
Discussion: The State contract price for a 2015 regular cab, 4 wheel drive, three-quarter ton, long wheel base white truck is \$25,329.95. Will need to be ordered which takes between 90 and 150 days placing purchase in next year's budget.
- b) *Alderman Chambers moved to purchase; seconded by Alderman Miller.* No discussion. **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.
- 8.11 Discuss restoring the wording of the annual POTW User Rates Resolution at Section 1(e): Residential Privilege Fee back to the 2007 wording.
- a) *Alderman Chambers moved to discuss; seconded by Alderman Miller.*
Discussion: There was conversation regarding pros and cons of restoring the residential privilege fee back to the wording in Resolution 2007-47 which states that "applicants for discharge to POTW on and after the effective date of this Resolution shall pay the \$2000 residential privilege fee". While there was discussion that

having to pay the \$2000 fee was a hardship to some residents, there was also concern that forgiving the \$2000 fee could potentially have a negative affect on the sewer fund.

b) *Alderman Chambers moved to restore wording back to 2007 wording; seconded by Alderman Miller.* No discussion. **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-no. 3-yes; 1-no. Motion carried.

8.12 Paving discussion

a) *Alderman Chambers moved to discuss; seconded by Alderman Miller.* Discussion: Alderman Chambers presented list of roads in need of paving with Barry Ln and Scenic View being the worst. Engineer Bivens will be contacted to measure the roads and provide a cost estimate.

b) *Alderman Chambers moved to direct Engineer Bivens to pursue paving project; seconded by Alderman Miller.* No discussion. **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.

8.13 Sewer Plant service fee discussion

a) *Alderman Chambers moved to discuss; seconded by Alderman Miller.*

Discussion: A service by Adenus has been offered to the Town to remotely monitor the operations of the sewer plant and email alarm reports to the Town for a monthly fee of \$155.

b) *Vice Mayor Herbert moved to accept Adenus' proposal dated 3/3/15 of \$155 per month; seconded by Alderman Miller.* No discussion. **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.

8.14 Fire Department Forestry Grant

a) *Alderman Chambers moved to discuss; seconded by Alderman Miller.*

Discussion: This is an annual 50-50 matching grant that the Fire Department applies for each year.

b) *Alderman Chambers moved to approve; seconded by Alderman Miller.* No discussion. **Vote:** Chambers-yes; Morehead-yes; Miller-yes; Herbert-yes. All favored; motion carried.

9) **Adjournment:** *Alderman Chambers moved to adjourn; seconded by Alderman Miller.*
Adjourned at 8:20.

Charles Morehead, Mayor

Jamie Mrzena, Recorder

Date Approved