

**Town of Pegram Board of Mayor and Aldermen
Order of Business/April 27, 2017
Minutes**

ORDER OF BUSINESS

- 1) **Call to Order:** 7:17
- 2) **Roll Call: Present:** Aubrey Chambers, Charles Morehead, Rick Roark, Bill Herbert. Absent: Bob Sanders. Also present Attorney Martha Brooke Perry and Recorder Jamie Mrzena.
- 3) **Minutes of the Previous Meetings Approval &/or Correction:** March 30, 2017
Vice Mayor Herbert moved to approve and waive the reading; seconded by Alderman Chambers. No discussion. Vote: All present in favor motion carried.
- 4) **Announcements and Communication from the Mayor:** We have had a couple July 4th meetings and all volunteers to help are welcome.
- 5) **Concerns and Comments from the Audience:** W. A. Sadler, Beverly Hills Drive. Instead of a property tax could we charge a vehicle tax? This would maybe help more than a property tax because the people who rent pay nothing towards property taxes but would be paying the vehicle tax.
- 6) **Reports from Committees, Board and other Town Officers/Department Heads**
Verbal Reports: a) Alderman; b) City Attorney; c) Fire Chief
Alderman Chambers requested that a letter be sent to the Second South Cheatham Utility District thanking them for all their help in getting the issues with the restrooms and concession stand at the Park corrected. Jamie stated that this would be done.
- 7) **Old Business:** None
- 8) **New Business:**
 - 8.1 David Lipscomb Proposal for Engineering Services-Flood Remediation presentation.
David Lipscomb presented their study results for the Flood Remediation on Highway 70 and culverts. They left binders consisting of their study findings and remediation proposals.
Binder 1: Existing Conditions of the Pegram Highway 70 Culverts
Binder 2: Pegram Highway 70 Flood Remediation
 - 8.2 Resolution number 2017-149: A Resolution of the Town of Pegram, TN Amending Resolutions 2008-59, 2012-122, 2013-126, 2014-132, 2015-140, 2016-145 and adjusting The POTW User Rates.
Motion to discuss by Vice Mayor Herbert; seconded by Alderman Chambers. Attorney Perry will check to see if all previous resolutions need to be listed. Vice Mayor Herbert wanted to make sure all know that this rate increase is State mandated. Motion to approve by Vice Mayor Herbert; seconded by Alderman Chambers. Vote: Chambers-yes, Morehead-yes, Roark-yes, Herbert-yes. All present favored motion carried.

Town Meetings: Last Thursday of each month, 7:00 PM, Town Hall

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8.3 Resolution 2017-150: A Resolution of the Town of Pegram, TN Amending the Town of Pegram Code of Conduct Resolution 2010-81.

Motion to discuss Alderman Roark seconded by Alderman Chambers. Resolution 2017-150 was revised for all Board and Commission members to sign stating they will abide by the Social Media Policy, all ordinances, resolutions, laws and the Charter of The Town of Pegram. This is a standalone resolution. Motion to approve by Vice Mayor Herbert; seconded by Alderman Chambers. Vote: Chambers-yes, Morehead-yes, Roark-yes, Herbert-yes. All present favored motion carried.

8.4 Thomas Godwin application for Fire Department.

Motion to discuss Alderman Roark; seconded by Alderman Chambers. Discussed current job as Corrections Officer at Riverbend Prison. Motion to approve Alderman Chambers seconded by Alderman Roark. Vote: All present favored motion carried.

8.5 Building Inspector status.

Motion to discuss Alderman Roark; seconded by Alderman Chambers. Chris Paquette was going to do Building and Codes but has declined the position due to personal conflicts. Kingston Springs is also in need of Building and Codes and asked about the possibility of a shared contractor. Permits can be issued and checked by Town personnel but all inspections must be done by a Certified Building Inspector.

8.6 Ordinance 2017-115: An Ordinance of the Town of Pegram, TN adopting the Annual Budget for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018. (First Reading)

Motion to discuss Alderman Chambers; seconded by Alderman Roark. We have been able to follow the budget in the past and foresee being able to continue to do so in the future. Motion to approve and set Public Hearing for May 25, 2017 at 7:00 pm by Vice Mayor Herbert seconded by Alderman Roark. Vote: Chambers-yes, Morehead-yes, Roark-yes, Herbert-yes. All present favored motion carried.

8.7 Ordinance 2017-116: An Ordinance adopting new Public Records Guidelines for the Town of Pegram. (First Reading)

Motion to discuss by Alderman Roark; seconded by Alderman Chambers. Per Attorney Perry must have Public Records Guidelines as required by The State by July 1, 2017. Attorney Perry to make changes naming personnel responsible for requests, fees charged and deleting other fees from sample Ordinance from the State. Motion by Alderman Roark to approve Ordinance 2017-116 with amendments made and set Public Hearing for May 25, 2017 at 7:00 seconded by Alderman Chambers. Vote: Chambers-yes, Morehead-yes, Roark-yes, Herbert-yes. All present favored motion carried.

8.8 Flag Memorial Deed-Warren Miller Property

Motion to discuss Flag Memorial by Alderman Chambers; seconded by Alderman Roark. There will need to be a contract with Mrs. Miller for the Flag Memorial to be deeded to the Town.

The Property will need to be surveyed first and brought before the Pegram Planning Commission to be signed off on as a minor sub-division. It most likely will not be deeded until the Miller Property is sold and all liens, if any, against said property are settled. Motion by Alderman Chambers to enter into a contract with Mrs. Miller upon completion of a survey to deed Flag Memorial to the Town of Pegram. The cost of the survey should not exceed \$1500.00. Seconded by Alderman Roark.

Vote: Chambers-yes, Morehead-yes, Roark-yes, Herbert-yes. All present favored motion carried.

8.9 Cheatham County 9-1-1 Agreement with the Town of Pegram.

Motion to discuss by Alderman Chambers; seconded by Alderman Roark. The insurance company has requested an agreement be drawn up between the Town and Cheatham County 9-1-1. Attorney Perry will draw up agreement. Motion to approve by Vice Mayor Herbert; seconded by Alderman Chambers. Vote: All present favored motion carried.

8.10 Withdraw Sewer Pumping bid awarded to A-1 Grease & Oil and Award mass pump bid to new contractor. Motion by Alderman Chambers seconded by Alderman Roark to discuss withdrawing sewer pumping award bid and award to new contractor. A-1 Grease & Oil, original contractor, has never supplied Certificate of Liability. Would like to award pumping contract to next lowest bidder which is Maxwell Septic Pumping. Motion by Alderman Chambers to withdraw bid award with A-1 Grease & Oil and award contract to Maxwell Septic Pumping. Seconded by Alderman Roark. Vote: Chambers-yes, Morehead-yes, Roark-yes, Herbert-yes. All present favored motion carried.

8.11 Award bid for Fire Department Ford Crown Vic

Motion to discuss by Alderman Chambers seconded by Alderman Roark. 2 bids for the Crown Vic were turned in. Casey Napier for \$380.00 and Vic Scoggins for \$383.00. The bid was awarded to Vic Scoggins for \$383.00. Motion by Alderman Chambers; seconded by Alderman Roark. Vote: Chambers-yes, Morehead-yes, Roark-yes, Herbert-yes. All present favored motion carried.

8.12 Public Works-Tractor Replacement

Kubota tractor on last it's leg, and needs to be replaced. Suggested at this time it be retired since it is becoming unsafe. Need to replace with not necessarily a new tractor but with a good used one. There is one on Craig's list for \$32,000.00 that only has 51 hours of use. The one on Craig's list has the following attachments: front end loader, back hoe. The tractor is a 2015, can surplus out old tractor to help offset cost of new tractor if needed. Attorney Perry will check to see if we will need to get bids for new tractor and have an answer Monday afternoon.

9) **Recess:** Motion by Alderman Chambers to recess meeting until Monday at 3:00 pm
Seconded by Alderman Roark. Vote: All present favored motion carried.

Recessed: 8:50 pm

10) **Reconvene:** Monday, May 1, 2017 at 3:00 pm

Roll Call: Present: Aubrey Chambers, Charles Morehead, Bill Herbert. **Absent:** Bob Sanders and Rick Roark. Also present Town Recorder Jamie Mrzena.

Town Meetings: Last Thursday of each month, 7:00 PM, Town Hall

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8.12 Public Works-Tractor Replacement

Motion by Alderman Chambers seconded by Vice Mayor Herbert to discuss purchase of new Tractor for Public Works. Attorney Martha Brooke Perry had provided an opinion to the City Recorder and Mayor that the Town would need to get bids for anything over \$10,000.00. Mayor Morehead called the State Comptroller who referred him to the Division of Local Government Audit, Mark Fawver. There was no need for bids as long as you buy within the Kelly Blue Book market value and attach this to the bill of sale. Cumberland Tractor is under the State awarded contracts and no bid process is needed. They have a New Holland, 53 HP, with all the "bells and whistles" and a 2 year warranty for 36,150.00 and will bring to demonstrate. Up to 37,000.00 will be spent on a new tractor contingent on it being what the Town needs. Motion by Vice Mayor Herbert; seconded by Alderman Chambers to have New Holland brought out to be demonstrated. Motion to purchase New Holland for up to \$37,000.00 contingent on it being what the Town needs. Vote: Chambers=yes, Morehead=yes, Herbert=yes. All present favored motion carried.

11) Adjournment: Motion to adjourn by Alderman Chambers; seconded by Vice Mayor Herbert
Adjourned at 3:22

Charles Morehead, Mayor

Jamie Mrzena, Recorder

Date Approved