

**Town of Pegram Board of Mayor and Aldermen
Order of Business/March 26, 2015**

ORDER OF BUSINESS

- 1) **Call to Order** by Mayor Morehead at 7:02 PM.
- 2) **Roll Call**
Present: Aubrey Chambers, Bob Sanders, Charles Morehead, Warren Miller and Bill Herbert. Also present were Attorney Martha Brooke Perry and Recorder Jamie Mrzena.
- 3) **Minutes of the Previous Meetings Approval &/or Correction:** Town Meeting: 02/26/15; Special Called Meeting: 03/04/15
Vice Mayor Herbert moved to approve 02/26/15 Town Meeting and 03/04/15 Special Called Meeting minutes and waive the reading; seconded by Alderman Chambers. No discussion.
Vote: All favored; motion carried.
- 4) **Announcements and Communication from the Mayor**
 - 4.1 Fourth of July meetings have begun and volunteers are welcome. Next meeting is Monday, March 30th at 6 PM.
- 5) **Concerns and Comments from the Audience**
 - 5.1 Rick Roark, Riverview Dr, spoke regarding extension of sewer line to Berryvine Subdivision asked the Board to explore all options and request 1) the Engineer's opinion before voting to accepting the Planning Commission's recommendation to run sewer from Station Dr down Riverview Dr and 2) with the current drainage issues request the Engineer's opinion regarding additional drainage issues on Brakeman Ct.
- 6) **Reports from Committees, Board and other Town Officers/Department Heads**
 - 6.1 Verbal Reports:
 - a) Aldermen: Alderman Chambers addressed the complaints from several residents that either all streets were not salted during the snows and the snow was piled up by the mailboxes by the snow plow. He, Charles and Larry plowed the most dangerous and most traveled roads during both snows.
 - b) Attorney: Attorney Perry addressed the letter from Chief Stuart regarding dissolving the Two Rivers Fire Department. A meeting has been tentatively been set for the first week of April with city attorneys to discuss incorporating Two Rivers into the other districts.
 - c) Fire Chief: He asked the Board to pick a Saturday they could all attend a ground breaking ceremony for the new fire station number 2. The Board suggested April 11.
 - 6.2 Written Reports: None
- 7) **Old Business**
 - 7.1 Fire Station No. 2 agreement between Cheatham County and Town of Pegram
 - a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Chambers.* Discussion: Attorney Perry stated that the contract has already been approved by the Board; the

Town Meetings: Last Thursday of each month, 7:00 PM, Town Hall

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County has sent it back with a couple of tweaks including how payments will be handled regarding liability insurance.

b) *Vice Mayor Herbert moved to approve; seconded by Alderman Chambers:*

Vote: Chambers-yes; Sanders-yes; Morehead; Miller-yes; Herbert-yes. All favored; motion carried.

8) **New Business**

8.1 Approve invoice for Adenus Technologies, LLC in amount of \$1312.20.

a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Sanders.* Discussion: Purchases made over \$1000 have to be approved by the Board. In the past, purchasing agent's limits were higher but lowered by a past Board, requiring any purchase above \$1000 to be approved by the Board. Attorney Perry recommended adding to the April Town meeting an agenda item increasing purchasing limits for purchasing agent.

b) *Alderman Chambers moved to approve invoice for Adenus Technologies, LLC in amount of \$1312.20; seconded by Alderman Sanders.* **Vote:** Chambers-yes; Sanders-yes; Morehead; Miller-yes; Herbert-yes. All favored; motion carried.

8.2 Approve recommendation from Planning Commission to run sewer from Station Dr to Riverview to service Berryvine Subdivision.

a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Sanders.* Discussion: Decision to approve was tabled until engineer can review how the sewer line should run to Berryvine Subdivision.

b) *Vice Mayor Herbert moved to table until next meeting to allow engineer to review and re-submit recommendation; seconded by Alderman Sanders.* No discussion. **Vote:** All favored; motion carried.

8.3 Donation to Sheriff's Department

Vice Mayor Herbert moved to discuss; seconded by Alderman Sanders. Discussion: Cheatham County Sheriff's Department is asking for donations to purchase a K-9 dog for search and rescue and drug taskforce. Attorney Perry explained there are strict statutes regarding donations by municipalities and that as the laws stand right now the answer is no to making a cash donation. Discussion closed.

8.4 Discuss and/or approve sewer fees when tying on as a full residential user

Vice Mayor Herbert moved to discuss; seconded by Alderman Miller. Discussion: Mayor Morehead stated that he would like to revisit the decision on how to charge tap and privilege fees. An earlier decision by the Board was "if the person tying on to sewer is not the original owner that paid the tap, the new owner has to pay all fees minus the original tap payment". Morehead stated that whoever owns the property with a paid tap, original owner or not, should have the benefit of not having to pay the privilege fee, since they have been paying ready-to-serve fees.

8.5 Accept Robert Gupton's resignation

Vice Mayor Herbert moved to accept resignation; seconded by Alderman Miller. No discussion. **Vote:** All favored; motion carried.

8.6 Discuss month to month contract and expenditure for the sewer inspector services

a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Sanders.* Discussion: Attorney Perry recommended that since this is an ongoing position that the Board approve entering into a month to month contract and approve the prior month and ongoing expenditures under that contract until a permanent solution is found.

b) *Vice Mayor Herbert moved to approve as recommended by Attorney Perry; seconded by Alderman Miller.* Discussion: Contract is for \$1200 per month or \$14,400 per year.

Vote: Chambers-yes; Sanders-yes; Morehead; Miller-yes; Herbert-yes. All favored; motion carried.

8.7 Approve Building Inspector service contract

a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Sanders.* Discussion: Attorney Perry explained that Pleasant View Fire Department offers a service for building inspector services being that one of their employees is a certified building inspector. She presented a contract which is similar to the one Pleasant View has with Kingston Springs. Attorney Perry pointed out the revisions that she recommends.

b) *Vice Mayor Herbert moved to approve contract pending Pleasant View's acceptance and the Pleasant View Attorney's approval and with revisions suggested by Attorney Perry; seconded by Alderman Chambers.* Discussion: The contract amount is for \$13,499.53 per year based on 8 hours per week. Any additional time will be billed at \$25.00 per hour.

Vote: Chambers-yes; Sanders-yes; Morehead; Miller-yes; Herbert-yes. All favored; motion carried.

8.8 Discuss the amendment of Ordinance 2010-85 regarding employing and discharging of all employees other than the Town Recorder and Fire Chief

a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Sanders.* Discussion: Personnel duties, including employing and discharging employees, were removed from the Mayor's duties by Ordinance 2009-74. Ordinance 2010-85 restored some of the duties with the exception of employing and discharging. The Board would like to see all duties restored as originally intended. An ordinance will be drafted for the April Town Meeting to restore those duties.

b) *Alderman Chambers moved to approve restoration; seconded by Alderman Miller.*

Vote: All approved; motion carried.

8.9 Discussion and approval of Public Works employee

a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Sanders.* Discussion: Mayor Morehead stated that he interviewed 6 of the 16 applicants. He, Vice Mayor Herbert and Larry Martin interviewed 3 of the 6 and determined that Chris Paquette was the best choice. Paquette will also train to become certified in building and codes and sewer plant operations.

b) *Vice Mayor Herbert moved to approve; seconded by Alderman Miller.* No further discussion. **Vote:** Chambers-yes; Sanders-yes; Morehead; Miller-yes; Herbert-yes. All favored; motion carried.

9) **Adjournment:** *Alderman Chambers moved to adjourn; seconded by Alderman Sanders.*

Adjourned at 8:20.