

**Town of Pegram Board of Mayor and Aldermen
Order of Business/January 28, 2016
Minutes**

ORDER OF BUSINESS

- 1) **Call to Order** by Mayor Morehead at 7:03 PM.
- 2) **Roll Call**
Present: Aubrey Chambers, Bob Sanders, Charles Morehead, Warren Miller and Bill Herbert.
Also present: Attorney Martha Brooke Perry and Recorder Jamie Mrzena.
- 3) **Minutes of the Previous Meetings Approval &/or Correction:** Town Meeting: 12/03/15
Vice Mayor Herbert moved to approve and waive the reading; seconded by Alderman Miller.
No discussion. **Vote:** All favored; motion carried.
- 4) **Announcements and Communication from the Mayor:** None
- 5) **Concerns and Comments from the Audience:** None
- 6) **Reports from Committees, Board and other Town Officers/Department Heads**
Verbal Reports:
 - a) Aldermen:
 - Vice Mayor Herbert commended the Public Works employees on the great job of salting and plowing the roads during last week's snow.
 - Alderman Sanders asked about the status of Mr. Harmon's drainage complaint on Walkup Rd. Mayor Morehead explained that the problem is no ditches in the yards and it could be an extensive job to ditch the yards and move water to the culvert going to the river. Mayor Morehead stated he is checking on it and plans to have Rod Rodriguez look at what it would take to correct the problem. Attorney Perry stated her opinion that the Town does not have any liability or obligation to add ditching.
 - Alderman Sanders asked about the cars parked at the parsonage next to the Methodist Church. Mayor Morehead stated that a letter has been sent to the owners. Alderman Miller stated that if you send a letter to one resident with non-running cars in their yard, you need to make sure you send one to every other resident not in compliance with codes.
 - Alderman Sanders asked about using money other than street aid to pave roads. Since work on the new budget is coming up, he would like to see more put towards paving the roads. Recorder Mrzena explained that to take money from the general fund for roads is to have the State approve a loan from general fund to street aid.
 - Alderman Chambers asked if the minutes could be sent out 10 days prior to upcoming meeting for review. Mayor Morehead agreed to check on getting them out earlier.
 - b) Attorney Perry was asked about the status on the new homes being built on Riverview. The building inspector has measured the front setbacks to surrounding structures to see if they fall within the special exception at 3.10 of the zoning ordinance and he will make a

determination. If Section 3.10 does not apply, he will then issue a cease and desist order and Mr. Elkins can appeal to the Board of Zoning and Appeals Board for a determination on the Building Inspector's ruling on the special exception.

- c) Fire Chief Stuart stated that he has met with the other fire chiefs in the county and have started discussing fire contracts. AFG grant has been turned in for \$35,000 to purchase turn out gear. He gave an update on fire station 2 stating it should be completed soon. Ashland City Fire Department has signed a contract to be first responder for the Two Rivers district until June 30, 2016 and then Pegram will become first responders of that district.

7) Old Business

7.1 Surplus of Fire Engine

a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Miller.* Discussion: Chief Stuart stated that comparable engines are going for around \$3000 - \$5000 on internet. He recommends a minimum bid of \$2000 - \$2500. Mayor Morehead stated that he had also been pricing them and he would like to set the minimum bid at \$2500. The ad will be placed on the "govdeals" website for a period of two months.

b) *Alderman Chambers moved to surplus the fire engine at a minimum bid of \$2500 and open bids on March 31st at the Town Meeting; seconded by Alderman Sanders.*

Vote: All favored; motion carried.

8) New Business

8.1 Discussion regarding septic tank regulations/agreement with County

Alderman Chambers moved to discuss; seconded by Alderman Miller. Discussion:

Attorney Perry stated that at the last meeting she was asked to amend the sewer ordinance requiring that residents come to Town Hall for requirements before installing a new septic tank. When looking at current ordinance Chapter 4, Section 18 already has language addressing this issue. The main issue is even though it is addressed in the ordinance and also on our website, residents are not aware they need to install the tank according to Pegram's specifications. Attorney Perry will draft a letter to the County Environmental Office asking them to inform Pegram residents who are requesting a septic permit to also come to the Town for required septic specifications. Attorney Perry recommended that the Town create documentation once the tank is inspected showing it was to Pegram's specifications. Discussion closed.

8.2 Ordinance 2016-109: An Ordinance Amending Ordinance 1986-5, Known As The Pegram, Tennessee Zoning Ordinance, With Respect To Article IV.

a) *Alderman Chambers moved to discuss; seconded by Alderman Sanders.* Discussion: Vice Mayor Herbert explained that the Board has in front of them Planner Bob Hoge's draft of the ordinance along with Attorney Perry's recommendation changes which are mainly for clarification purposes.

b) *Vice Mayor Herbert moved to approve Ordinance 2016-109 on first reading with the Attorney's recommended changes incorporated and to set a public hearing for February 25, 2016 at 7 PM; seconded by Alderman Chambers.* No further discussion.

Vote: Chambers-yes; Sanders-yes; Morehead-no; Miller-no; Herbert-yes. Motion carried.

8.3 Ordinance 2016-110: An Ordinance Amending Section 12-101 Of The Pegram Municipal Code To Adopt Updated International Building Code, International Existing Building Code,

and International Residential Code With Amendments, Amending Section 12-104, and Providing For Amendments In Section 12-106

a) *Alderman Chambers moved to discuss; seconded by Alderman Miller.* Discussion: Attorney Perry explained that she prepared the ordinance according to information sent from P. J. Duncan who met with the County in an attempt to get cohesiveness among the municipalities and Cheatham County, with the exception to remove the sprinkler requirement for one and two family homes in Pegram.

b) *Vice Mayor Herbert moved to approve Ordinance 2016-109 on first reading and to set a public hearing for February 25, 2016 at 7 PM; seconded by Alderman Chambers.* No further discussion. **Vote:** All favored; motion carried.

- 8.4 Ordinance 2016-111: An Ordinance Amending Section 12-601 Of The Pegram Municipal Code To Adopt Updated International Mechanical Code, Amending 12-602, And Providing For Amendments In Section 12-604

a) *Alderman Chambers moved to discuss; seconded by Vice Mayor Herbert.* Discussion: Attorney Perry explained that while evaluating the building codes for update, P. J. Duncan evaluated the mechanical codes to bring them up to date.

b) *Vice Mayor Herbert moved to approve Ordinance 2016-109 on first reading and to set a public hearing for February 25, 2016 at 7 PM; seconded by Alderman Chambers.* No further discussion. **Vote:** All favored; motion carried.

- 8.5 Ordinance 2016-112: An Ordinance Amending Section 12-201 Of The Pegram Municipal Code To Adopt Updated International Plumbing code, Amending Section 12-203, And Providing For Amendments In Section 12-205

a) *Alderman Chambers moved to discuss; seconded by Vice Mayor Herbert.* Discussion: Plumbing codes have been evaluated by P. J. Duncan with amendments for update along with building and mechanical codes.

b) *Alderman Chambers moved to approve Ordinance 2016-112 on first reading and set a public hearing for February 25, 2016 at 7 PM; seconded by Vice Mayor Herbert.* No further discussion. **Vote:** All favored; motion carried.

- 8.6 Resolution 2016-143: A Resolution Authorizing The Use Of The Town Of Pegram Meeting Room By The Cheatham County Veteran Service Office

a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Chambers.* Discussion: The Board agreed at last month's meeting to allow the Veteran's office use of the Town Hall meeting room anywhere from once a week to once a month. Their certificate of liability insurance form has been received by the Town.

b) *Vice Mayor Herbert moved to approve; seconded by Alderman Chambers.* No further discussion. **Vote:** All favored; motion carried.

- 8.7 Fire Department Explorer Applicant: Haley D. Napier

Alderman Chambers moved to approve; seconded by Vice Mayor Herbert. Discussion: Chief Stuart stated that she is Lieutenant Napier's daughter. **Vote:** All favored; motion carried.

- 8.8 Harpeth Lacrosse Club agreement

a) *Vice Mayor Herbert moved to discuss; seconded by Alderman Chambers.* Discussion: Alderman Chambers met with Lacrosse representative and made changes to the dates of use and language regarding use of lights.

b) *Alderman Chambers moved to approve agreement pending receipt of certificate of insurance; seconded by Alderman Miller.* **Vote:** All favored; motion carried.

8.9 SCLL agreement

a) *Alderman Chambers moved to discuss; seconded by Vice Mayor Herbert.* Discussion: Alderman Chambers met with SCLL representative with the agreement staying the same as last year with the exception of the addition of the concussion clause.

b) *Vice Mayor Herbert moved to approve; seconded by Alderman Miller.* **Vote:** All favored; motion carried.

- 9) **Adjournment:** *Alderman Chambers moved to adjourn; seconded by Alderman Miller.*
Adjourned at 8:23 PM.

Charles Morehead, Mayor

Jamie Mrzena, Recorder

Date Approved