

**Town of Pegram Board of Mayor and Aldermen
Order of Business/May 25, 2017
Minutes**

Public Hearing

Opened by Mayor Morehead at 7:03

Ordinance 2017-115: An ordinance of the Town of Pegram, TN adopting the Annual Budget for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018 (Second reading).

Ordinance 2017-116: An Ordinance adopting new Public Records Guidelines for the Town of Pegram, TN (Second reading).

No comments from the audience. Mayor Morehead closed the Public Hearing at 7:04 pm.

ORDER OF BUSINESS

1) Call to Order: 7:05

2) Roll Call: Present: Aubrey Chambers, Bob Sanders, Charles Morehead and Bill Herbert. Absent: Rick Roark. Also present: Attorney Martha Brooke Perry and Recorder Jamie Mrzena.

3) Minutes of the Previous Meetings Approval &/or Correction: April 27, 2017

Motion to approve and waive reading by Vice Mayor Herbert; seconded by Alderman Chambers. All present approved. Motion carried.

4) Announcements and Communication from the Mayor: The July 4th Committee is still working on the July 4th celebration. The next meeting is in June. All volunteers are welcome.

5) Concerns and Comments from the Audience: None

6) Reports from Committees, Board and other Town Officers/Department Heads

Verbal Reports: a) Alderman; Vice Mayor Herbert asked about tractor and if decision made. Also asked about Building and Codes position. Mayor Morehead asked that the tractor be put on Old Business 7.3 for discussion. Mayor Morehead stated that he was working on setting up a time to meet with someone who has inquired about Building & Codes position. b) City Attorney; None c) Fire Chief; None d) PEMB minutes attached

7) Old Business:

7.1 Ordinance 2017-115: An Ordinance of the Town of Pegram, TN adopting the Annual Budget for the Fiscal Year July 1, 2017 and ending June 30, 2018 (Second reading).

Motion to approve by Vice Mayor Herbert; seconded by Alderman Sanders. No discussion.

Vote: Chambers-yes, Sanders-yes, Morehead-yes, Herbert-yes. All present favored; motion carried.

Town Meetings: Last Thursday of each month, 7:00 PM, Town Hall

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7.2 Ordinance 2017-116: An Ordinance adopting new Public Records Guidelines for the Town of Pegram (Second reading).

Attorney Perry stated that all corrections, additions and deletions to Guidelines have been made. Motion to approve by Vice Mayor Bill Herbert; seconded by Alderman Sanders. No discussion.

Vote: Chambers-yes, Sanders-yes, Morehead-yes, Herbert-yes. All present favored; motion carried.

7.3 Tractor Discussion.

Mayor Morehead stated that originally \$37,000.00 was approved for tractor. Public Works has determined that a different bucket than originally thought will be needed for ditching. For the buckets needed, including backhoe, the price will be \$38,476.38. The canopy will be included at no charge because that was what was pictured on equipment originally quoted to Town. Mayor Morehead has requested an increase of approved funds to be changed from 37,000.00 to \$39,000.00. The tractor is a 2017 model. It can also be used as a front-end loader when needed. Motion to approve spending up to \$39,000.00 for new tractor by Vice Mayor Herbert; seconded by Alderman Chambers. **Vote:** Chambers-yes, Sanders-yes, Morehead-yes, Herbert-yes. All present favored; motion carried.

8) New Business:

8.1 Cheatham County BOE-updates to Pegram Elementary School.

Interim Director of Schools Stacey Brinkley and Commissioner John Louallen had plans for the ditch behind school being redone with a new entrance and "roadway" for car riders. There will also be additional parking. This will correct the ditch line and alleviate flooding with heavy rains. The property has been surveyed also. They are still in the bid process but hope to start mid-July but will not be finished until after school starts.

8.2 Resolution 2017-151: A Resolution Repealing Resolution 2016-146 and Amending Resolution 2005-21 by increasing the Employer Contribution Rate by the Town of Pegram as Pertains to its Participation in the Tennessee Consolidated Retirement System.

Motion to discuss by Vice Mayor Herbert; seconded by Alderman Chambers. There was a slight increase this year but nothing significant to affect the budget. Motion to approve by Alderman Chambers; seconded by Vice Mayor Herbert. **Vote:** Chambers-yes, Sanders-yes, Morehead-yes, Herbert-yes. All present approved. Motion carried.

8.3 Ordinance 2017-117: An Ordinance of the Town of Pegram, TN Amending the Budget for the Fiscal Year July 1, 2016 through June 30, 2017 (First reading).

Fire Department did not receive grant funds as anticipated. The budget overstated expenses and reimbursements pertaining to Station 2 due to it being the first year of operation. These changes amended available funds for Fire Department budget. Public Hearing June 29, 2017 at 7 pm.

Motion to approve Alderman Chambers; seconded by Vice Mayor Herbert. **Vote:** Chambers-yes, Sanders-yes, Morehead-yes, Herbert-yes. All present approved. Motion carried.

8.4 Approve emergency purchase of \$4948.00 for 1 of 3 HVAC units for City Hall. Price includes all parts and labor.

Motion to discuss purchase of new HVAC unit for the office side of City Hall by Vice Mayor Herbert; seconded by Alderman Chambers. HVAC unit on office side of City Hall went out and could not be repaired. Motion to approve emergency expenditure of \$4948.00 for HVAC unit by Alderman Chambers; seconded by Alderman Sanders. Vote: Chambers-yes, Sanders-yes, Morehead-yes, Herbert-yes All present favored; motion carried.

8.5 Park & Rec. Building use and waive fee. TWRA certified trainer for Youth Safety class for one week in August. Class would be Monday – Friday 6pm – 9pm at a date to be determined later.

Motion to discuss by Alderman Chambers; seconded by Alderman Sanders. TWRA certified trainer to come and hold a Youth Safety class for one week in August, Monday – Friday, 6pm – 9pm. The Board will approve and waive the fee contingent on instructor not making a profit from the class. Motion to approve by Alderman Chambers; seconded by Alderman Sanders. Vote: All present favored; motion carried.

9) Adjournment: 7:31

Motion to adjourn by Alderman Chambers; seconded by Alderman Sanders.

Charles Morehead, Mayor

Jamie Mrzena, Recorder

Date: