

Planning Commission
Order of Business/ February 8, 2016
Minutes

ORDER OF BUSINESS

- 1) **Called to Order** by Chairman Hannah at 7:00 PM.
- 2) **Roll Call Present:** Gene Hannah, Lou Chambers, Melissa McWright, Bob Sanders, Charles Morehead and Charles Edens. Also present were Planner Bob Hoge and Recorder Jamie Mrzena.
- 3) **Minutes of the Previous Meetings Approval and/or Correction:** January 11, 2016
*Mayor Morehead moved to approve the minutes and waive the reading; seconded by Commissioner Chambers. No discussion. **Vote:** All favored; motion carried.*
- 4) **Announcements from the Planning Commission Chairman:** None
- 5) **Reports from other Planning Commission members and/or other Town Officers**
 - 5.1 Mayor Morehead explained that a special called meeting may have to take place to approve a new site plan with the revisions to the front setbacks to Robert Elkins' Berryvine Subdivision and gave a short update on last week's Board of Zoning Appeals meeting regarding the special exception granted for the setbacks at 5006 and 5008 Riverview Rd.
- 6) **Hearing of person(s) having business with the Commission:** None
- 7) **OLD BUSINESS**
 - 7.1 Site Plan for Ark Community Resource and Assistance Center
Mayor Morehead moved to approve site plan; seconded by Commissioner Edens.
Discussion: Betty Blair Daniel, representing the Ark, stated that she talked with Rayburn Bugg from TDOT after the December Planning Commission meeting, and was told that TDOT would need to have the site plan approved before they could issue approval of the new exit. The Ark has contracted with an engineer who expects to have the required drawings to TDOT by the end of this week. Ms. Daniel was informed that she will have to have TDOT approval of the new exit before a building permit is issued.
Vote: All approved; motion carried.
 - 7.2 Work session: review and update of Zoning Ordinance and Subdivision Regulations
Bob Hoge prepared Article 6 (Zoning Districts) for review. There was discussion on each residential zone regarding what is allowed and what the Board would like to see revised.

8) **NEW BUSINESS**

8.1 Recorder Jamie Mrzena brought up that the Board of Zoning Appeals and Planning Commission are in need of their training hours. Since the review and update of the Zoning Ordinance is considered training, the BOZA members will be asked to attend next month's Planning Commission meeting.

9) **Adjournment:** *Mayor Morehead moved to adjourn; seconded by Commissioner McWright.*
Adjourned at 9:15 PM.

Gene Hannah, Chairman

Lou Chambers, Secretary

Date Approved