



## Town Meeting Minutes

April 29, 2010

Town Meetings: Last Thursday of each month, 7:00 PM, Town Hall

[www.pegram.net](http://www.pegram.net)

### ORDER OF BUSINESS

- 1) **Call to Order:** Mayor Ray called to order at 7:05 P.M.
- 2) **Roll Call:** Present were Daniel Dubois, Carol Crook, Rick Roark, Terri Ray, and Eugene Evans. Also present: Clerk Kathy King and Attorney Shannon Smith.
- 3) **Minutes of the Previous Meetings Approval &/or Correction:** Alderman Roark moved to approve the minutes and waive the reading; seconded by Alderman Dubois. No discussion. **Vote:** All favored; motion carried.
- 4) **Announcements and Communication from the Mayor:**
  - 4.1 **August Election** – 2-Pegram Alderman positions; 2- 5th District County Commission positions in the Pegram area.
  - 4.2 **Building Safety Week Proclamation** May 2 through May 8.
- 5) **Concerns and Comments from the Audience**
  - 5.1 Resident Aubrey Chambers voiced a concern that the Pegram Official Website has not been updated in over a year. Mayor Ray explained that currently the personnel policy is a higher priority.
- 6) **Reports from Committees, Board and other Town Officers/Department Heads:**
  - 6.1 **Verbal Reports:** a) Aldermen; b) Attorney; c) Engineer; d) Fire Chief; e) Special Events
    - 1) **Alderman Reports:** a) 1. Alderman Roark stated need to update the website bulletin board with town necessities until a new website is up and running. Mayor Ray agrees to update bulletin board. Vice Mayor Crook agrees to work on this administratively with Clerk Kathy King. All agree to follow proper protocol involving updating the website bulletin board. 2. Vice Mayor Crook reported annual mandatory chemical spill training class was attended by employees Bob Gupton, Larry Martin, and Jerry Woodall. 3. Vice Mayor Crook introduced Kathy Rubens of Pegram Elementary School. The students have created many beautiful murals which will be exhibited in coming events and local businesses. 4. Vice Mayor Crook announced Music in the Park, Saturday, May 1, 2010 from 7pm to 10pm, featuring Ronnie Lee Twist and The Future Cats with Alchemy. Selling refreshments to help fund future events.
    - 2) **Attorney Report:** a) Trial of Pegram vs. Cornerstone is set to occur May 25, 26, and 27. Lawsuit staying on budget in all areas except for the engineering. No estimate at this time.
    - 3) **Special Events:** a) Independence Celebration to be held on Saturday, July 3<sup>rd</sup>.
  - 6.2 **Written Reports: (on file at Town Hall)** a) Fire Chief; of the two applicants, one has withdrawn. Lamar Walker has passed interview and drug test: b) Public Works; c) Building/Codes Enforcer; d) Sewer Officer; e) PEMB; f) JECDB
- 7) **Old Business:**
  - 7.1 **Offer of employment for the position of town recorder:** Alderman Dubois moved to discuss; seconded by Alderman Roark. Discussion: Alderman Roark reported that he met with three candidates also interviewed by Vice Mayor Crook. Alderman Roark reviewed all additional resumes but others not as strong as three interviewed. One candidate cancelled due to accepting another job. Interviewed Gina Gibbs and Shana Jordan, both exhibit good qualities, but Ms. Jordan stood out. He recommends Ms.

Jordan. She meets all criteria, and shows experience and drive. Vice Mayor Crook checked Ms. Jordan's references. Alderman Dubois moved to extend offer of employment for the position of Town Recorder to Ms. Jordan; seconded by Evans. **Vote:** All favored. Vice Mayor Crook moved to extend offer of salary starting at \$30,000 with increase to \$31,200 after probation period; seconded by Mayor Ray. No further discussion. **Vote:** All favored.

7.2 **Wayne Marsh letter/Billing Procedures:** Vice Mayor Crook moved to discuss; seconded by Mayor Ray. Discussion: Vice Mayor Crook notified Mr. Marsh of billing procedure and responsibility for continued payment. Sewer billing procedures to be addressed at next COTW meeting. Discussion closed.

7.3 **Bid for Independence Fireworks:** Discussion: Vice Mayor Crook made motion to accept Independence fireworks bid from Mid-American Distributors; seconded by Alderman Roark. Discussion: Extended discussion regarding purchasing policy procedure relative to lowest versus best bid. Board considered bids before them and advised to disregard verbal changes to bid. Vice Mayor Crook: Killian and Atomic did not provide the quality of fireworks that Mid-American Distributors provided. **Vote:** All favored.

7.4 **Personnel Policy:** Vice Mayor Crook reported on information from MTAS regarding on-call time. Alderman Evans moved to set a 45 minute response time for on-call emergencies; seconded by Alderman Dubois. **Vote:** 4-yes; 1-no (Ray). Motion carried. Board reviewed and made changes through page 74 of Personnel Policy.

8) **New Business:**

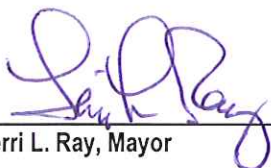
8.1 **Ordinance 2010-80: 1986-1 Town Recorder Bonding Requirement:** Alderman Dubois moved to approve Ordinance 2010-80; seconded by Alderman Roark. Discussion: Vice Mayor Crook stated that, under the bond that we have with TML, Recorder is covered with \$100,000. Do not need to have the \$50,000 coverage, as it will negate the \$100,000 coverage. **Vote:** All favored. Vice Mayor Crook moved to schedule public hearing for May 27, 2010; seconded by Alderman Roark. **Vote:** All favored.

8.2 **Decision on Town Clerks Bonus:** Vice Mayor Crook moved to discuss Town Clerk's bonus; seconded by Mayor Ray. Vice Mayor Crook expressed gratitude to Town Clerk Kathy King for her assistance in covering duties of Town Recorder and Town Clerk. Ms. King will be actively involved in training the new Recorder along with MTAS, TML, and Local Government. Vice Mayor Crook calculated fourteen weeks at \$1.75 per hour totaling \$980, rounded up to \$1,000 to be provided to Ms. King at first pay period of June. Alderman Evans stated bonus amount is too low. Discussion closed. Alderman Dubois moved for \$1,000 bonus for Ms. King; seconded Mayor Ray. **Vote:** All favored.

8.3 **Fire Department Application for Ashley Nichole Ashburn:** Withdrawn by applicant.

8.4 **Fire Department Application for Ronnie Lamar Walker, Jr.:** Alderman Dubois moved to approve Mr. Walker as a fire department applicant; seconded by Alderman Roark. No discussion. **Vote:** All favored.

9) **Adjournment:** Alderman Roark moved to adjourn; seconded by Alderman Evans. Adjourned at 9:45 P.M.



Terri L. Ray, Mayor



Kathy King, Town Clerk

5-27-10  
Date Approved